Closing report for IEEE 1914 NGFI WG December meeting

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Dec. 2017

- Attendees: 18
  - Voting members: 9
  - Quorum established
  - 2 motions

- LS
  - Got feedback from 802.1 CM; to send the LS soon (AP: Jinri);
  - Response to xRAN LS: agreed to send LS back.
    - key content: invite their contribution & work together & encourag their participation on the sponsor ballot (Jinri AP);
  - Response to NGMN LS:no reponse required. Jinri keeps monitoring;

- 1914 Promotion (refer to Richard Tse's contribution)
  - Agreed to set up Wiki page
    - Need to be careful on copyright when producing the content
    - some items suggested:use case & how operators use it
    - WikIpedia preparation/set-up (AP: Aleksandra and Richard in charge of .1 and .3 respectively);

- 1914 Promotion
  - Agreed to present WG's work on some possible events
    - event/organization collected: FSAN/ITU-T/ieee 5g submit (2018, March 6, Italy)
    - To upload previous presentations to the website (AP)
  - 1914.1 draft sharing with ITU-T: (AP: Jinri F/U with Aleksanrda on the progress)

  - Others
    - AP: Aleksandra: investigate how to release news on e.g. Light reading;
    - AP: Jinri: add some announcement/news on the website

Motion #1

To approve the meeting minute for IEEE NGFI 1914 WG meeting in June 2017 as in "ngfi_1709_zhou_meeting-minutes_1.pdf"

Moved by: Zhen Zhou

Seconded by: Bomin Li

(procedural, required >50%)

Y: 8;N:0 A:0

Motion passed without opposition)

Motion #2

- When the comment resolution is completed, based on comment resolution decisions made in the Dec 6, 2017 face-to-face meeting, the WG agrees to start the sponsor ballot process.

- Mover: Aleksandra Checko

- Seconder: Richard Maiden

- Yes: __8__   No: __0__ Abstain: __0__ (motion needs ≥ 2/3 approval)

- Motion passed unamimously

2018 F2F meeting planning

- Typically 3 days long; Interval: 2-2.5 months

- 2017 5 meetings
  - 1st meeting: 17-19, Jan., Beijing, hosted by CMCC
  - 2nd meeting: 19-21 April, hosted by Fujitsu
  - 3rd meeting: June 28-30, Oulu, Finland, hosted by Sarokal

  - 4th meeting:
    - 25-27, Sep., Burnaby, Canada, hosted by Microsemi
  - 5th meeting: Suzhou, China, to be hosted by Centec
    - 5-7, Dec.,

- 2018 meeting planning
  - Suggestion: 4 meetings planned, once every quarter
  - Tentative: March 5-7, 2018, to be hosted by SM Optics, Italy
  - Tentative: June Meeting, the week of 4 June, Dallas, to be hosted by CommScope

Thank you!