**IEEE P2730 Working Group**

**Second Meeting**

Date : 5-6 June 2018

Place: Rm1503, South Twr, Raycom InfoTech Park C,

 No.2 Kexueyuan South Rd,

 Haidian District, Beijing, 100190, China

 北京海淀区科学院南路2号融科资讯中心C座南楼1503

**Meeting Agenda**

**5 June 2018**

1. 9:00 Call to Order
* Introduction and Affiliation Declarations
* Introduction to member entities
* Introduction of new DRs and DRAs
1. 9:30 Approval of Agenda
2. 9:45 IEEE Patent Policy Meng Zhao
* Call for Patents
1. 10:00 Election of officers (Vice-Chairman)

Candidate: Prof. Guangzhong Yang from Imperial College London.

1. 10:15 Discussion on Standard Draft Jia Zheng (75 Minutes)

Lunch

1. 13:30 Discussion on Standard Draft Jia Zheng (150 Minutes)
2. 16:30 Adjourn

**6 June 2018**

1. 9:00 Call to Order
2. 9:30 Teleconference Jia Zheng ( 60-120 Minutes)

Chair will introduce the progress to the participants who could not attend the meeting in person. The Webex information will be provided by Meng Zhao.

Lunch

1. 13:30 Discussion on Standard Draft Jia Zheng (120 Minutes)
2. 15:40 Unfinished business
3. 16:00 New business
4. 16:30 Adjourn