**IEEE P7005 Working Group**

**Meeting Agenda**

**21 December 2017 / 9:00 A.M. – 10:30 A.M. EDT**

**Teleconference**

1. **Call to Order**
2. **Roll Call and** [Affiliation](http://standards.ieee.org/faqs/affiliation.html) **Declarations**
3. **Approval of Agenda**
4. **IEEE Patent Policy** ([Call for Patents](https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf))
5. **Approval of 13 November Meeting Minutes**
6. **Subgroup Updates**
7. Council of Europe – Christina Colclough
8. Editor – Dennis Holstein / Doug Gregory
9. Security – Angela Jackson-Summers
10. **Working Group Participation Update** (Feedback and Additional Considerations)
11. **Planning Updates for Future Face-to-Face Meeting** (Proposed Date and Location, Planned Working Activities)
12. **Recap Action Items & Next Steps**

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| --- | --- | --- | --- | --- |
| Date | Actions | Person Responsible | Target Date | Status (Comments) |
| 13 Nov 17 | Review the draft editing process | Dennis Holstein  Doug Gregory | 21 Dec 17 |  |
| 13 Nov 17 | Research potential host for London and Iceland | Ulf Bengtsson | 21 Dec 17 |  |
| 13 Nov 17 | Develop a group poll for April 2018 face-to-face meeting | Bryan Reese  Christina Colclough | 21 Dec 17 |  |

1. **Future Meetings**

* 15 January 2018, 9:00 A.M. – 10:30 A.M. EDT
* 19 February 2018, 9:00 A.M. – 10:30 A.M. EDT

1. **Adjourn**