**IEEE P7009 Working Group Meeting**

**Meeting Notes**

**25 April 2019, 9:00 AM – 10:00 AM (EDT)**

**Teleconference**

1. **Call to Order**The meeting was called to order at 9:02 AM. A quorum was not established.
2. **Roll call of Individuals & Declaration of Affiliation**A list of attendees present is attached.
3. **Approval of Agenda**Could not approve due to not having a quorum.
4. **IEEE Patent Policy** ([Call for Patents](https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.ppt))
The call for patents was raised; no one raised any concerns or any comments for consideration.
5. **Secretary’s Report**Nothing to report
6. **Approval of February 19th Meeting Minutes**Could not approve due to not having a quorum
7. **New Business**
8. **Updates on Subgroup Progress,** Ken/Danit
If you are interested in joining a subgroup please contact the subgroup chairs.

Definitions were reviewed. There are a lot them and a lot that do not fit. Some may be the but using different text. This will be cleaned up.

The group discussed the definition of Risk & Desirable consequence.

1. **Comments & Suggestions from Members**
2. **Old Business,** Danit/Christy **a. Call for Secretary**Agenda item not addressed
3. **Recap of Action Items,** Christy
Nothing to report
4. **Future Working Group Meetings**
5. **Adjourn**Meeting adjourned at 10 AM (EDT).

**Attendees**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **First Name** | **Last Name** | **Affiliation** | **Role** | **Officer** |
| Raja | Chatlia | Self | V |   |
| Bahn | Christy | IEEE-SA | S |   |
| Peter | Cihon | Self | NVM |   |
| Danit | Gal | Self | V | Chair |
| Vicky | Hailey | VHG | NVM |   |
| Ali | Hessami | Vega Systems-UK | V |   |
| Phil | Koopman | Self | V |   |
| Sean | Liang | Self | NVM |   |
| Davy | Pissoort | Self | V |   |
| Stephen | Ross | Self | NM |   |
| Cedric | Sabbah | Self | V |   |
| Ken | Wallace | Self | V | Vice Chair |
| Sunyoung | Yang | Self | NVM |   |

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| **Role Legend** | **V = Voting Member** |
| **NV = Non-voting Member** |
| **NM = Non Member** |
| **S = Staff** |