

**IEEE P7010 Working Group Meeting
Meeting Minutes
11 December 2018, 5:00 PM – 7:00 PM (EST)
Teleconference**

1. Call to Order

The meeting was called to order at 5:11 P.M. A quorum was established.

2. Roll call of Individuals

The list of attendees present is attached.

3. Approval of Agenda

Motion to approve the meeting agenda. Bud Brown moved, Girijish Prasad seconded. The agenda was approved as submitted without objection.

4. IEEE Patent Policy ([Call for Patents](#))

The call for patents was raised; no one raised any concerns or any comments for consideration.

5. Approval of 26 October 2018 Minutes

Motion to approve the October 26th meeting minutes. Daniel Schiff moved, Sari Stenfors seconded. The October 26th meeting minutes were approved as submitted without objection.

6. Review of Terminology - AI/AS or A/IS & Short Paper – John Havens

- a. The change in terminology will reflect the scope of the P7010 standard to cover systems which is not just AI, but also broadly any autonomous system. ***Bud Brown moved to change AI/AS to A/IS. Zviko Murahwi seconded the motion. The motion was approved without objection.***

7. Leadership Committee Updates – Laura and Daniel

- a. Laura and Daniel revisited the Indicators to discuss common and general indicators, more detailed from sheets, greater detail from an appendix with sources
- b. Laura emphasized the importance of incorporating scenarios dynamically into the guidelines

8. Review of P7010 draft

9. Scenarios

Renee & Ron represented a scenario about the value to large corporate entities for various purposes

Sari resent a scenario in which a business manager determines whether or not to use the standards for and A/IS project.

10. New Business

11. Future Meetings

a. Upcoming Working group:

- i. February 19th, 5:00 - 7:00 PM (EST)
- ii. March 13th, 10:00 AM - 12:00 PM (EST)

b. Subgroup

- i. Indicators and Domains: December 21st, 1pm (EST)

12. Adjourn

The meeting was adjourned at 7:02 PM.

Attendees:

First Name	Last Name	Affiliation	Role	Officer
Marc	Bohlen	University of Buffalo	V	
Bud	Brown	Mercyhurst University	P	
Renee	Bunnell	Self	V	
Rafael	Calvo	University of Sydney	P	
Colleen	Chen	Self	V	Secretary
Bahn	Christy	IEEE-SA	S	
Aymee	Coget	Happiness for HumanKind	V	
Ron	Giblin	Self	V	
John	Havens	Consultant	V	Vice-Chair
Marek	Havrda	GoodAI	V	
Michael	Lennon	Self	V	
Matteo	Marini		V	
Damola	Morenikeji	Joy Inc	P	
Zviko	Murahwi	Independent	V	
Laura	Musikanski	Happiness Alliance	V	Chair
Iyamu	Omi	Google	P	
Necati Doruk	Ozulu	EFOSS Consulting, Trade and Industrial Corp.	V	
Girjesh	Prasad	Ulster University, Intelligent Systems Research Centre, Derry~Londonderry, UK.	P	
Daniel	Schiff	GA Tech	V	
Amanda	Simmonds		V	
Sari	Stenfors	Augmented Leadership Institute	V	

Role Legend	V = Voting Member	
	P = Participant	
	S = Staff	