

**IEEE P7010 Working Group Meeting  
Draft Agenda  
19 February 2019, 5:00 PM – 7:00 PM (EST)  
Teleconference**

- 1. Call to Order**
- 2. Roll call of Individuals**
- 3. Approval of Agenda**
- 4. IEEE Patent Policy ([Call for Patents](#))**
- 5. Approval of January 17<sup>th</sup> Meeting Minutes**
- 6. Leadership Team Updates**
  - a. Report from Dubai
  - b. [Meeting transparency doc](#)
  - c. Code of Conduct

*We are respectful, open, and caring for each other and for the work we have done on P7010. When there is conflict, confusion or a mistake, we approach the situation with compassion and as an opportunity for beneficial solutions.*

*We are transparent in our processes and aim to continually improve easy engagement while adhering to IEEE requirements.*

*We strictly adhere to IEEE Standards bylaws, paying particular attention to Openness and Dominance.*

Defined by IEEE as:

5.2.1.4 Openness: Openness is defined as the quality of being not restricted to a particular type or category of participants. All meetings involving standards development shall be open to all interested parties.

5.2.1.3 Dominance: The standards development process shall not be dominated by any single interest category, individual, or organization. Dominance is normally defined as the exercise of authority, leadership, or influence by reason of superior leverage, strength, or representation to the exclusion of fair and equitable consideration of other viewpoints. Dominance can also be defined as the exercise of authority, leadership, or influence by reason of sufficient leverage, strength, or representation to hinder the progress of the standards development activity. Such dominance is contrary to open and fair participation by all interested parties and is unacceptable.

**7. Review of Draft**

- a. Scenarios
- b. Gap Review
- c. Gap Brainstorm

**8. Application of P7010 to Other Standards, Frameworks: Brainstorm Session** (see Integration into Processes Already in Place in the Draft)

**9. Timeline**

**10. New Business**

**11. Future Meetings**

**a. Working Group**

- March 20th 10:00 AM - 12:00 PM EST
- April 16th 6:00 PM - 8:00 PM EST
- May 17th 2:00 PM - 4:00 PM EST
- June 14th 10:00 AM - 12:00 PM EST

**b. Hackathons**

- February 23<sup>rd</sup> for 2 hours starting at 9:00 AM PT/noon/ET/7:00 PM S. Africa time
- February 24<sup>th</sup> for 2 hours starting at 9:00 AM PT/noon/ET/7:00 PM S. Africa time

**12. Adjourn**