

IEEE P7010 Working Group Meeting
Draft Minutes
19 February 2019, 5:00 PM – 7:00 PM (EST)
Teleconference

1. Call to Order

The meeting was called to order at 5:01 by the Working Group Chair, Laura. A quorum was established and noted.

2. Roll call of Individuals

A list of attendees present is attached.

3. Approval of Agenda

Motion to approve the meeting agenda. (Mover: Sari Stenfors, Second: Alice Edwards). The agenda was approved as submitted without objection.

4. IEEE Patent Policy ([Call for Patents](#))

The call for patents was raised. Renee said she had a patent ad would reach out to Christy Bahn.

5. Approval of January 17th Meeting Minutes

Motion to approve the January 17th meeting minutes. (Mover: Gregg Gunsch, Second: Anat Fanti). The minutes were approved as submitted without objection.

6. Leadership Team Updates

- a. Report from Dubai
- b. [Meeting transparency doc](#)
- c. Code of Conduct

Update on World Government Summit OECD Going Digital; UNESCO AI Events given, with links:

<https://www.worldgovernmentsummit.org/>

<http://www.oecd.org/going-digital/>

<https://en.unesco.org/artificial-intelligence/principles-ai-towards-humanistic-approach/programme>

Meeting Hub google doc provided.

<https://docs.google.com/document/d/1jq7pacn-KW32LYPUqzsPbPVbXstgptJUISkiAvSY5go/edit>

7. Review of Draft

- a. Scenarios

- b. Gap Review
- c. Gap Brainstorm

Standard outline reviewed. Last month gap analysis addressed. General acknowledgement of quality of standard by WG members

The current draft will go into the IEEE template. The draft and a comment form will be posted in iMeet aiming for March 5th.

WG members will have a chance to review from iMeet and make comments in the comment form by March 20th.

March 22 review of comments, possible vote for ballot if appropriate.

All members urged to ensure they have iMeet access. Contact Christy if you do not.

8. Application of P7010 to Other Standards, Frameworks: Brainstorm Session (see Integration into Processes Already in Place in the Draft)

9. Timeline

The timeline was agreed upon: Google doc comments open until Sunday, March 3rd

10. New Business

11. Future Meetings

a. Working Group

- April 16th, 3:00 PM - 5:00 PM EDT
- May 17th, 1:00 PM - 3:00 PM EDT
- June 14th, 3:00 PM - 5:00 PM EDT

12. Adjourn

The meeting was adjourned at 6:39 PM.

Attendees

First Name	Last Name	Affiliation	Role	Officer
Maria	Armaou		NV	
Rachel	Bellamy	IBM Research	NV	
Bud	Brown	Mercyhurst University	NV	
Renee	Bunnell	Self	V	
Alice	Edwards	Walden University	V	

Anat	Fanti	Self	NV	
Lani	Fraizer	Self	NV	
Renaud	Gaucher	Self	NV	
Gregg	Gunsch	Self	V	
John	Havens	Consultant	V	Vice-Chair
Andrew	Kemendo	Self	NV	
Tracy Ann	Kosa	Seattle University	NV	
Richard	Mallah	Future of Life Institute	NV	
Damola	Morenikeji	Joy Inc	NV	
Zviko	Murahwi	Independent	V	
Laura	Musikanski	Happiness Alliance	V	Chair
Necati Doruk	Ozulu	EFOSS Consulting, Trade and Industrial Corp.	V	
Bogdana	Rakova	Samsung Research America, Assembly BKC Harvard Law School	NV	
Daniel	Schiff	GA Tech	V	
Amanda	Simmonds	Self	V	
Marc	Steen	TNO The Netherlands	NV	
Sari	Stenfors	Augmented Leadership Institute	V	

Role Legend	V = Voting Member
	NV = Non-voting Member
	NM = Non-Member
	S = Staff