

**IEEE P7010 Working Group Meeting**  
**Draft Minutes**  
**22 March 2019, 1:00 PM – 3:00 PM (EDT)**  
**Teleconference**

**1. Call to Order**

The meeting was called to order at 1:03 PM by the Working Group Chair, Laura. A quorum was established and noted.

**2. Roll call of Individuals**

A list of attendees present is attached.

**3. Approval of Agenda**

***Motion to approve the meeting agenda.*** (Mover: Gregg Gunsch Second: Daniel Schiff). The agenda was approved as submitted without objection.

**4. IEEE Patent Policy ([Call for Patents](#))**

The call for patents was raised; no one raised any concerns or any comments for consideration.

**5. Approval of February 19<sup>th</sup> Meeting Minutes**

***Motion to approve the February 19<sup>th</sup> meeting minutes.*** (Mover: Bud Brown, Second: Bogdana). The minutes were approved as submitted without objection.

**6. IEEE P7010 Communication Guidelines**

John shared the media guidelines with the WG. This will be shared with all P70XX Working Groups.

**7. IEEE P7010 WG Comment Review**

Laura thanked the WG and the members that provided comments on the draft. All comments received were put into one spreadsheet that Laura reviewed.

**8. Balloting Vote/Timeline**

**Michael Lennon made the motion to move the current draft to SA ballot.** Aymee Coget seconded. A discussion took place that resulted in 2 issues to resolve and then go to electronic ballot.

Take out the Overall Well-being Evaluation Impact tool. Add in the Value to Researchers suggesting for the development of an evaluation tool for well-being impacts, with some very broad stroke examples.

Examine the text for issues outside the scope regarding data collection and use for clearly identifying issues, wording the concerns and giving guidance on how to address these issues. Include a nod to P70xx series. Resolve the Informative and Normative References section.

**Once the above issues have been resolved the WG will conduct a vote at the next teleconference or an email ballot vote.**

**9. IEEE P70XX Series Cross Pollination Discussion**

**10. New Business**

**11. Future Meetings**

**a. Working Group**

- April 16<sup>th</sup>, 3:00 PM - 5:00 PM EDT
- May 17<sup>th</sup>, 1:00 PM - 3:00 PM EDT
- June 14<sup>th</sup>, 3:00 PM - 5:00 PM EDT

**12. Adjourn**

Meeting was adjourned at 2:58 PM (EDT).

**Attendees**

First Name	Last Name	Affiliation	Role	Officer
Aladdin	Ayesh	Dumont University	NM	
Marc	Bohlen	University of Buffalo	V	
Bud	Brown	Mercyhurst University	NV	
Bahn	Christy	IEEE-SA (staff)	S	
Aymee	Coget	Happiness for HumanKind	V	
Alice	Edwards	Walden University	V	
Anat	Fanti	Self	NV	
Daniel	Ford	Independent	NV	
Lani	Fraizer	Self	NV	
Renaud	Gaucher	Self	NV	
Gregg	Gunsch	Self	V	
John	Havens	Consultant	V	<b>Vice-Chair</b>
Marek	Havrda	GoodAI	V	
Andrew	Kemendo	Self	NV	

Michael	Lennon	Self	V	
Richard	Mallah	Future of Life Institute	NV	
Sukanya	Mandal	Self	NV	
Matteo	Marini	Self	V	
Nikki	Mirghafori	Self	NV	
Damola	Morenikeji	Joy Inc	NV	
Laura	Musikanski	Happiness Alliance	V	<b>Chair</b>
Bowen	Osoko		NV	
Necati Doruk	Ozulu	EFOSS Consulting, Trade and Industrial Corp.	V	
James	Pratt	AT&T	V	
Bogdana	Rakova	Samsung Research America, Assembly BKC Harvard Law School	NV	
Daniel	Schiff	GA Tech	V	
Marc	Steen	TNO The Netherlands	NV	
Sari	Stenfors	Augmented Leadership Institute	V	
Mark	Underwood	Synchrony Financial	V	

<b>Role Legend</b>	<b>V = Voting Member</b>
	<b>NV = Non-voting Member</b>
	<b>NM = Non Member</b>
	<b>S = Staff</b>