

**IEEE P7010 Working Group Meeting**  
**Draft Minutes**  
**14 June 2019 / 3:00 PM-5:00 PM (EDT)**  
**Teleconference**  
*Meeting Minutes Recorded by Christy Bahn*

**1. Call to Order**

The meeting was called to order at 3:07 by the Working Group Chair, Laura. A quorum was established and noted.

**2. Roll call of Individuals**

A list of attendees present is attached.

**3. Approval of Agenda**

***Motion to approve the meeting agenda.*** (Mover: Amy, Second: Daniel). The agenda was approved as submitted without objection.

**4. IEEE Patent Policy ([Call for Patents](#))**

The call for patents was raised; no one raised any concerns or any comments for consideration.

**5. Approval of April 16<sup>th</sup> Meeting Minutes**

***Motion to approve the 16<sup>th</sup> April meeting minutes.*** (Mover: Gregg, Second: Bud). The minutes were approved as submitted without objection.

**6. P7010 Comment Resolution Process, Christy Bahn**

Christy presented on the comment resolution process. The presentation will be distributed with the meeting minutes.

**7. Ballot feedback process WG Discussion**

Laura noted that the comments will be downloaded and uploaded into iMeet for the WG members to view. There will need to be a process for the document management as well as comment resolution.

Laura and John have been reaching out to some members to see if they wanted to be a part of the BRC. The comments will be divided into 2 subgroups; editorial (grammar, clarity, etc.) and general or technical.

A plan forward will be communicated to the WG so that all can be involved. A meeting will be held July 7 at 3 pm to formulate a plan. [Link to join.](#)

**8. P7010 Support Activities**

**a. Communications**, Aladdin invited WG members to add and share about conferences, etc on the [shared space](#) for P7010 WG members

**b.** John Havens

**9. P70xx series cross pollination discussion** – Daniel gave an overview of the P70xx series cross pollination efforts

**10. New Business:** Please fill this [survey](#) for learning how to work together, and use the results to collaborate with fellow WG members

**11. Future Meetings**

- 12 July, 1:00 PM – 3:00 PM (EDT)

- 9 August, 5:00 PM – 7:00 PM (EDT)

**12. Adjourn**

The meeting was adjourned at 4:45 PM (EDT).

**Attendees:**

First Name	Last Name	Affiliation	Role	Officer
Aladdin	Ayesh	De Montfort University	NVM	
Rachel	Bellamy	IBM Research	V	
Bud	Brown	Mercyhurst University	V	
Renee	Bunnell	Self	V	
Aymee	Coget	Happiness for HumanKind	V	
Anat	Fanti	Self	V	
Renaud	Gaucher	Self	V	
Richard	Graham	Self	NVM	
Gregg	Gunsch	Self	V	
Vicky	Hailey	The Victoria Hailey Group Corporation (VHG)	NVM	
John	Havens	Consultant	V	<b>Vice-Chair</b>
Jon	Howard	BBC Design and Engineering (Children's)	NVM	
Andrew	Kemendo	Self	V	

Sukanya	Mandal	Self	V	
Nikki	Mirghafori	Self	NVM	
Damola	Morenikeji	Joy Inc	V	
Lisa	Morgan	Independent	NVM	
Zviko	Murahwi	Independent	V	
Laura	Musikanski	Happiness Alliance	V	<b>Chair</b>
Doruk	Ozulu	EFOSS Consulting, Trade and Industrial Corp.	V	
Girjesh	Prasad	Ulster University, Intelligent Systems Research Centre, Derry~Londonderry, UK.	NVM	
Bogdana	Rakova	Samsung Research America, Assembly BKC Harvard Law School	V	
Daniel	Schiff	GA Tech	V	
Michael	Thornton	University of Cambridge	NVM	
Mark	Underwood	Synchrony Financial	V	
Elizabeth	Woyke	Unaffiliated	NVM	