

**IEEE P7010 Working Group Meeting**  
**Meeting Notes**  
**9 August 2019 / 5:00 PM-7:00 PM (EDT)**  
**Teleconference**  
*Meeting Notes Recorded by Christy Bahn*

**1. Call to Order**

The meeting was called to order at 5:05 PM. A quorum was not established.

**2. Roll call of Individuals**

A list of attendees present is attached.

**3. Approval of Agenda**

The agenda could not be approved due to lack of a quorum.

**4. IEEE Patent Policy ([Call for Patents](#))**

The call for patents was raised; no one raised any concerns or any comments for consideration.

**5. Approval of July 12<sup>th</sup> Meeting Minutes**

The minutes could not be approved due to lack of a quorum.

**6. Future of P7010: 2.0**

**a. In-person October Meeting, Christy Bahn**

Christy explained to the WG that the October Berlin meeting is for the P70XX WGs to develop content, a 3-day writing session. Invites will be sent to voting and non-voting members of the WG.

**b. Registering interest for specific indicators sets for P7010**

Please register any Specific issues or A/IS applications for which you would like to develop a preliminary set of indicators for specific A/IS Applications or fields, on the [Hub google doc](#):  
<https://tinyurl.com/y68qej2q>

Laura reviewed the IEEE Project timeline.

**7. Comment Resolution Process**

**a. Update on Current Resolutions, Bobi Rakova**

**i. Title**

Christy provided an update on procedures for a title change. Laura will conduct an email ballot vote to the voting members of the WG.

**ii. Summary**

**iii. Specific Comment or Theme Discussion**

The comment resolution group (CRG) has been making good progress. Meeting are open to WG members, See the Hub google doc for time and link. All WB voting and non-voting members have access to the excel sheet with comments. Check you inboxes.

**iv. Review of Review Resolution Process to Date, Laura Musikanski**

**1. Subgroup Chair Appointment**

Laura appointed Aladdin as Chair to the CRG subgroup. As the CRG Subgroup Chair, Aladdin will ensure consistency and quality of comment resolutions by WG members, update document with determined reviews, work with the Technical Editor (TE) and WG Chair for QA/QC of document management. Works with TE for any issues related or Mandatory Editorial Review (MEC) (i.e. technical issues, IEEE boilerplate, etc).

**v. ISO Offer to Review and Issues P7010, Laura Musikanski**

An update will be provided once Laura and John meeting with IEEE to discuss further.

**8. P7010 Support Activities**

**a. Communications, Aladdin Ayesh**

Aladdin mentioned some of the publication opportunities. If you are interested, please contact Aladdin.

**i. WG Open Sharing of Activities**

**ii. Brainstorm on Working Together**

**b. P70XX Series Cross Pollination, Daniel Schiff**

**9. New Business**

**10. Future Working Group Meetings**

**a. 6 September at 10 AM PT / 1 PM EDT**

**11. 4 October at 2 PM PT / 5PM EDT unless we meet in Berlin**

WG members agreed to Friday WG meetings.

**12. Adjourn**

The meeting was adjourned at 6:30 PM.

**Attendees:**

<b>First Name</b>	<b>Last Name</b>	<b>Affiliation</b>	<b>Role</b>	<b>Officer</b>
Maria	Armaou	Self	V	
Aladdin	Ayesh	De Montfort University	V	
Schuelke- Leech	Beth-Anne		NVM	
Bud	Brown	Mercyhurst University	V	
Renee	Bunnell	Self	V	
Aymee	Coget	Happiness for HumanKind	V	
John	Havens	Consultant	V	<b>Vice-Chair</b>
Laura	Musikanski	Happiness Alliance	V	<b>Chair</b>
Necati Doruk	Ozulu	EFOSS Consulting, Trade and Industrial Corp.	V	
Bogdana	Rakova	Samsung Research America, Assembly BKC Harvard Law School	V	
Daniel	Schiff	GA Tech	V	
Amanda	Simmonds	Self	NM	
Sari	Stenfors	Augmented Leadership Institute	V	
Michael	Thornton	University of Cambridge	NVM	
Mark	Underwood	Synchrony Financial	V	