

IEEE P7010 Working Group Meeting
Draft Minutes
6 September 2019 / 1:00 PM-3:00 PM (EDT)
Teleconference

1. Call to Order

The meeting was called to order at 1:05 PM.

2. Roll call of Individuals

- a. Call for Press or any non-WG participants attending
- b. Review IEEE Voting, Non-Voting, and Non-Member policies

Per the WG P&Ps:

4.0 Working Group Membership

4.1 Obtaining Membership in a Working Group

Working Group participation and membership is on an individual basis (i.e., regardless of affiliation).

A non-member becomes a non-voting member by attending one meeting, providing contact and affiliation information needed for the roster (see Clause 4.5)..

A non-voting member becomes a voting member by attending 2 of the last 4 meetings.

The member's voting status will be effective at the start of the next meeting.

4.3 Retaining Membership and Voting Membership

4.3.1 By Attendance

A non-voting member becomes a non-member by not attending any of the last 2 meetings.

A voting member who has not attended at least 2 of the last 4 meetings becomes a non-voting member.

A list of attendees is present.

3. Approval of Agenda

Motion to approve the agenda. (Mover: Gregg, Second: Aladdin). The agenda was approved as submitted without objection.

4. IEEE Patent Policy ([Call for Patents](#))

The call for patents was raised; no one raised any concerns or any comments for consideration.

5. Approval of July 12th Meeting Minutes

Motion to approve the July 12th meeting minutes. (Mover: Daniel, Second: Bogdana). The July 12th meeting minutes were approved without objection.

6. Standard Classification Discussion & Possible Vote

Gregg provided a brief description of guidelines and recommended practice. There was some discussion on changing the classification from a Standard to a Recommend Practice.

Alice made the motion to change P7010 classification from a Standard to a Recommended Practice. Gregg second the motion. Voting members present voted to approve.

7. Comment Resolution Discussion, Bogdana Rakova

The comment spreadsheet was reviewed.

8. Draft Sharing with JTC 1/SC42

Laura provided a brief overview of the JTC 1/SC 42 and IEEE relationship. There were a lot of questions regarding the process. WG members were asked to provide their questions and concerns via a Google doc.

9. Berlin Meeting

- a. Agenda Formation & Meeting Organization
- b. WG Member Preparation (Pre-meeting prep)
- c. Travel Arrangements

Christy provided an update noting that today was the last day register. Participants must book their flights via IEEE World Travel no later 13 September.

10. P7010 Support Activities Report

- a. Communications, Aladdin Ayesh
- b. P70XX Series Cross Pollination, Daniel Schiff

No updates were given.

11. New Business

12. Future Working Group Meetings

- 11 October, 5:00 PM – 7:00 PM (EDT)
- 15 November, 1:00 PM – 3:00 PM (EST)

- 13 December, 5:00 PM – 7:00 PM (EST)

13. Adjourn

The meeting was adjourned at 3:00 PM

Attendees

First Name	Last Name	Affiliation	Role	Officer
Aladdin	Ayesh	De Montfort University	V	
Rachel	Bellamy	IBM Research	V	
Marc	Bohlen	University of Buffalo	V	
James	Bradbury	Self	NVM	
Renee	Bunnell	Self	V	
Ricardo	Chavarriaga	Self	NVM	
Bahn	Christy	IEEE-SA (staff)	S	
Aymee	Coget	Happiness for HumanKind	V	
Alice	Edwards	Walden University	V	
Anat	Fanti	Self	V	
Gregg	Gunsch	Self	V	
Vicky	Hailey	The Victoria Hailey Group Corporation (VHG)	V	
John	Havens	Consultant	V	Vice-Chair
Michael	Lennon	Self	NVM	
Matteo	Marini	Self	NVM	
Nikki	Mirghafori	Self	V	
Damola	Morenikeji	Joy Inc	V	
Lisa	Morgan	Independent	NVM	
Zviko	Murahwi	Independent	V	
Laura	Musikanski	Happiness Alliance	V	Chair
Necati Doruk	Ozulu	EFOSS Consulting, Trade and Industrial Corp.	V	
Bogdana	Rakova	Samsung Research America, Assembly BKC Harvard Law School	V	
Daniel	Schiff	GA Tech	V	Secretary
Marc	Steen	TNO The Netherlands	V	
Michael	Thornton	University of Cambridge	V	
Mark	Underwood	Synchrony Financial	V	