

**IEEE P7010 Working Group Meeting
Notes**
13 December 2019 / 5:00 PM-7:00 PM (EST)
Teleconference
Meeting Notes Recorded by Daniel S.

- **Call to Order**
The meeting was called to order at 5:10 EST by Laura M. A quorum was not established.
- **Roll call of Individuals**
A list of attendees present is attached.
- **Approval of Agenda**
The agenda was not approved due to lack of a quorum.
- **IEEE Patent Policy** ([Call for Patents](#))
The call for patents was raised; no one raised any concerns or any comments for consideration.
- **IEEE SA Copyright** ([Copyright Policy](#))
The copyright policy was presented; no one raised any concerns or any comments for consideration.
- **Approval of 15 November Meeting Minutes**
The minutes from November 15 were not approved due to lack of a quorum.
- **Recirc report and next steps**
 - The WG reviewed the last round of edits, including major and minor comments. Bobi offered to help to re-write one of the notional examples to focus on well-being.
 - Laura raised the possibility of creating a longer-length white paper based on example 5.1.2 on data collection and/or trust and publishing through IEEE. Marisa, Sanya, Lubna, Michael, and Doruk offered to help. Christy will help inform the WG about the process of writing a white paper.

- Laura is waiting on additional information from Christy and Patrick regarding the PAR and Scope Section 1.
- There is a need for fine editing on the draft. Alice and Marisa offered to help.

- **ISO/Draft Sharing with JTC 1/SC42 Discussion**
 - The WG discussed that sharing with ISO should not delay the timeline significantly, and that ISO does not often provide many comments. The WG can publish without accepting ISO comments, though comments provided during the recirc stage do need to be addressed. John and Laura could submit a new PAR after publication to create a revised draft of P7010. P7005 is going to share with ISO.
 - IEEE will clarify if sharing with ISO will hold up the process. A voting member can then make a motion to share. Christy will help John word the motion via e-mail, and Daniel will second.

- **P7010 next steps discussion**
 - John will set a date to discuss the white paper and other marketing opportunities as a sub-group meeting, aiming for January 10, 12-1PM EST.

- **New Business for Next Meeting**
 - No new business

- **Future Working Group Meetings**
 - January 24 10am PT / 1pm EST
 - February 28 2pm PT / 5pm EST
 - March 20 10am PT / 1pm EST

- **Adjourn**
The meeting was adjourned at 6:20 PM EST.

- **Attendees:**

VMs:		
Maria	Armaou	Self

Renee	Bunnell	Self
Alice	Edwards	Walden University
Lani	Fraizer	Self
Gregg	Gunsch	Self
John	Havens	Consultant
Michael	Lennon	Self
Nikki	Mirghafori	Self
Necati Doruk	Ozulu	EFOSS Consulting, Trade and Industrial Corp.
Bogdana	Rakova	Samsung Research America, Assembly BKC Harvard Law School
Daniel	Schiff	GA Tech
Marisa	Zalabak	Open Channel Culture
NVMs:		
Lubna	Dajani	Allternet Ltd.
Sanya	Sheikh	The Futures Institute
S:		
Christy	Bahn	IEEE