

IEEE P7010 Working Group Meeting
Meeting Notes
18 October 2019 / 5:00 PM-7:00 PM (EDT)
Teleconference
Meeting Notes Recorded by Daniel Schiff

1. Call to Order

The meeting was called to order at 5:02 ET by Laura Musikanski. A quorum was established.

2. Roll call of Individuals

A list of attendees present is attached.

3. Approval of Agenda

The agenda not was approved due to lack of a quorum.

4. IEEE Patent Policy ([Call for Patents](#))

The call for patents was raised; no one raised any concerns or any comments for consideration.

5. Approval of Prior Meeting Minutes

The prior minutes were not approved due to lack of a quorum.

6. Secretary function & processes - Daniel

- Daniel will send invites from here on
- We will send out minutes and agendas online
- Reminder about voting member status
- Email Daniel for any issues or problems, schiff@gatech.edu.

7. Berlin Meeting report

a. Members gave summaries of their experiences in Berlin, such as learning from other working groups, progress on the annex of indicator sets, and team building

b. AI sets

- i. The WG produced, and Gregg and Laura performed quality control on a set of indicators for examples of A/IS application to be added as an annex to P7010

b. Future of P7010

- i. WG members discussed ideas for the future of P7010: Christy is the point-person for communications questions contact Christy for ideas or if you have any doubts.

8. Draft Status & Next steps

- a. The draft includes revisions based on comments from balloters, and will be submitted to recirc next week for a 15 day period.

9. Comments from ISO/Draft Sharing with JTC 1/SC42

- a. Jodi gave an overview of the process and benefits of draft sharing with ISO and JTC1/SC42. A WG vote is recommended before sharing. Comments do not have to be addressed, but doing so is recommended. This process may add 2 or more months to the process. Sharing in advance may support eventual adoption by ISO/IEC. The WG will revisit the topic.

10. P7010 Support Activities reports

- a. Communications has been renamed "Opportunities" and updated
- b. P70xx series cross pollination - No new news besides Berlin.

11. New Business for Next Meeting

- a. Recirc update
- b. Success factors for IEEE standards (Christy to share)
- c. ISO share discussion follow-up
- d. Possible discussion about OCEANIS (John can share) - Christy will talk to Karen McCabe
- e. Leadership dev.
- f. Collaborative or collective mechanism around 7010

12. Future Working Group Meetings

- a. **November 15 10am PT / 1pm ET**
- b. **December 13 2 pm PT/ 5 pm ET**

13. Adjourn

The meeting was adjourned at 7:00 PM ET.

14. Attendees:

VMs:	
Marc	Bohlen
Renee	Bunnell
Aymee	Coget
Alice	Edwards
Gregg	Gunsch
John	Havens
Nikki	Mirghafori
Damola	Morenikeji
Zviko	Murahwi
Laura	Musikanski
Necati Doruk	Ozulu
Bogdana	Rakova
Daniel	Schiff
NVMS:	
Lani	Fraizer
Ron	Giblin
Michael	Lennon
Nikki	Mirghafori
Sanya	Sheikh
Marisa	Zalabak
S:	
Jodi	Haasz

Christy	Bahn
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