**IEEE P7012 Working Group**

Draft Meeting Agenda
10 Sep 2019, 11:30 AM – 1:30 PM (EDT)

1. **Call to Order**
2. **Roll call and Affiliation Declarations**
3. **Approval of Draft Agenda**
4. **IEEE Patent Policy:** [Call for Patents](https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.ppt)

Update by David Reed on the Veripath letter of approval.

1. **Approval of 9 July Draft Meeting Minutes**
2. **Appointment of Technical Editor**

Christy- announcement of results of nomination / election of Technical Editor.

1. **Managing conference bridge**

Go-to-meeting, Webex, ??

1. **October, Berlin - editing session**
2. **Follow up on actions and debrief from interim meetings**
	1. **Use Cases** – Mary / Lisa
	2. **Structure/Outline of 7012** – Mary
		1. **Interoperability Annexure** -Bernd
		2. **Systems Approach**

- Define the outcomes, scope, audience, and stakeholders. Two tracks: Process and content. –Vicky

**-** Create a one-pager (roadmap) showing our process, current status and links to documents created till date. -Mary

* 1. **Call for volunteers for sections**

1. **Other Miscellaneous topics**

Call for Secretary

1. **Future Meetings**
* 8 October 2019, 11:30 AM – 1:30 PM(EDT)
* 12 November, 11:30 AM – 1:30 PM (ET)
1. **Adjourn**