Thursday, March 26 2019

1. Call to Order
   • The meeting was called to order at 8:00 pm (UTC+8).
   • All present introduced themselves and declared their affiliation.

2. Roll call of entities: Establish membership and associated DR & DRA
   • WG voting members: National Institutes for Food and Drug Control (DR Jiage Li, DRA Xingfeng Meng, Chenxi Wang), Chongqing University (DR Daidi Zhong), Siemens (DR Dongquan Liu, DRA Yinghui Gao), Tencent (DR Jianrong Wu), Yitu (DR Ziye Yan).
   • WG nonvoting members: Baidu (DR Xiaoru Li, Yanwu Xu, Xingxing Cao), Philips (DR Xin Ge, DRA Xianghui Bai, Bo Gao), Sinovation Ventures (DR Tianyi Qian), US FDA (DR Kenny Cha), MITRE (DR John Griffths), Institute of Computer Network Information Center (DR Fei Li), Shanghai Jiaotong University (DR Dahong Qian), EWell Technologies (DR Min Dai)

3. Approval of agenda
   • Chair Hao Wang presented the agenda of P2801 & P2802.
   • Motion #1
     Approve the agenda for Mar 26 meeting as presented in P2801 & P2802 agenda.
     Moved: Daidi Zhong, Chongqing University
     Seconded: Dongquan Liu, Siemens
     (Procedural, required ≥ 50%)
     Motion passed by voice vote without opposition.

4. IEEE Patent Policy
   • Patent Slides were presented to the WG.
   • Chair Hao Wang made a call for potentially essential patents at 8:10 pm. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

5. Appointment of the Last Meeting Minute
   • Hao Wang has shown the unapproved minutes of the Dec. 2 meeting
   • Motion #2
     Approve the minute of the Dec. 2 meeting.
Moved: Dongquan Liu, Siemens
Seconded: Ziye Yan, Yitu
(Procedural, required ≥ 50%)
Motion passed by poll without opposition.

6. Technical Discussion of the P2801 & P2802
   • Current progress of both drafts was reviewed and discussed.

7. New Business
   • No new business was brought before the WG.

8. Appointment of Adjourn to the WG
   • Motion #3
     Move to adjourn the meeting.
     Moved: Daidi Zhong, Chongqing University
     Seconded: Xiangfeng Meng, National Insitutes for food and drug control
     (Procedural, required ≥ 50%)
     Motion passed by voice vote without opposition.

The WG adjourned at 9:20 pm.