

IEEE P1241 Working Group
Meeting Minutes - final
06 December 2022 12 PM EDT
WG Chair: Nicholas G Paulter
WG Secretary: Luca De Vito

1. Call to Order:

The Chairman Nicholas G. Paulter recalls the aim of the current meeting which is determine the need for a Comment Resolution Group (CRG) to address the comments made during the balloting of the P1241.

2. Introductions and roll call

Meeting participants:

1. *Nichlas G. Paulter, NIST, USA, Chair,*
2. *Jerome Blair, retired, USA*
3. *Kruno Milicevic, University of Osijek, Croatia*
4. *Razvan Ciocan, The Charles Stark Draper Laboratory, Inc., USA*
5. *Sergio Rapuano, University of Sannio, Italy*
6. *John Jendzurski, NIST, USA*
7. *Charles Cerny, USAF Research Laboratory, USA*
8. *Fritz Caspers, CERN, Switzerland*
9. *Yuji Gendai, THine Electronics, Japan*
10. *Han Woong Yoo, Automation and Control Institute, Austria*
11. *Gearóid o'hEidhin, GE Renewables, UK*

3. Comment Resolution Group (CRG)

- a. Motion to create the CRG was made by Jerry Blair and seconded by John Jendzurski. Contrary opinions were solicited, and no dissension was voiced.
- b. CRG activities will be to review all comments and provide a consensus response. Nick will facilitate the discussion and provide a draft response for review by the CRG.
- c. Resolution by CRG will be provided to P1241 Working Group for review.
- d. All attendees listed in Item2 agreed to be a member of the CRG.

4. Tasks/assignments

- a. Provide IEEE-SA informational document describing comment resolution process to CRG – Nick
- b. Provide draft comment resolution spreadsheet to CRG – Nick
- c. Schedule CRG meeting for mid-January 2023 – Nick

5. Adjourn

- a. WG Chair sought to adjourn the meeting at 12:20 PM.
- b. Motion was made by Jerry Blair to adjourn and was seconded by Charles Cerny.
- c. Minutes submitted by Nick Paulter.