

IEEE P1658 Working Group

Meeting Minutes

10 January 2022

WG Chair: Luca De Vito

WG Secretary: John Jendzurski

1. Call to Order:
  - a. WG Chair Luca De Vito called WG meeting to order at 4:00 PM (UTC+1:00) and welcomed participants
2. The following WG members were present at the roll call for this meeting:
  - a. Luca De Vito (WG Chair) - University of Sannio
  - b. Gregory Kyriazis - Inmetro
  - c. John Jendzurski (WG Secretary) - NIST
  - d. Nick Paulter - NIST
  - e. Yuji Gendai - THine Electronics, Inc.
  - f. Antonio Moschitta
  - g. Razvan Ciocan
  - h. Paolo Crovetto
  - i. Kruno Miličević - University of Osijek
  - j. Pier Andrea Traverso - University of Bologna
  - k. Sergio Rapuano
  - l. Alessandro Mingotti
  - m. Vanessa Lalitte – IEEE SA
  - n. Pasquale Daponte
  - o. Allan Belcher
3. Approval of agenda
  - a. A motion was made to approve the agenda, the motion to approve was seconded, and the agenda was approved by unanimous consent.
4. IEEE Patent Policy
  - a. Chair made a call for potentially essential patents; no one raised concerns for consideration.
5. IEEE Copyright Policy
  - a. The copyright policy was presented. There were no questions or concerns.
6. Approval of previous meeting minutes
  - a. The minutes of the November 29 meeting were edited in several places to correct the time zone to UTC+1:00
  - b. A motion was made to approve the minutes of the November 29 meeting, the motion to approve was seconded, and the minutes of the previous meeting were approved by unanimous consent.
7. Technical Discussion

- a. The WG continued reviewing the standard and made revisions as necessary. See latest draft of revised standard on iMeetCentral for more details.
8. Open Issues
    - a. There were no open issues.
  9. New Business
    - a. There was no new business
  10. Action items
    - a. There were no action items
  11. Next meeting
    - a. Date: February 4, 2022
    - b. Time: 4:00 PM (UTC+1:00)
    - c. Location: Virtual (i.e., Webex)
  12. Adjournment
    - a. A motion was made to adjourn the meeting, the motion to adjourn was seconded, and the motion to adjourn passed by unanimous consent.
    - b. WG Chair adjourned the meeting at 7:00 PM (UTC+1:00)
    - c. Minutes submitted by: John Jendzurski (WG Secretary)