

IEEE P1658 Working Group

Meeting Minutes

1 October 2021

WG Chair: Luca De Vito

WG Secretary: John Jendzurski

1. Call to Order:
 - a. WG Chair Luca De Vito called WG meeting to order at 4:00 PM (UTC+2:00) and welcomed participants
2. Roll Call and Affiliation
 - a. Luca De Vito, University of Sannio, Italy
 - b. Allan Belcher, Signal Conversion, UK,
 - c. Pasquale Daponte, University of Sannio, Italy
 - d. Yuji Gendai, Thine Electronics, Japan
 - e. John Jendzurski, NIST, USA
 - f. Nick Paulter, NIST, USA
 - g. Gregory Kyriazis, INMETRO, Brazil
 - h. Sergio Rapoano, University of Sannio, Italy
 - i. Kruno Miličević, University of Osijek
 - j. Pier Andrea Traverso, University of Bologna, Italy
 - k. Antonio Moschitta
 - l. Alessandro Mingotti, University of Bologna, Italy,
3. Approval of agenda
 - a. A motion was made to approve the agenda, the motion to approve was seconded, and the agenda was approved by unanimous consent.
4. IEEE Patent Policy
 - a. Chair made a call for potentially essential patents; no one raised concerns for consideration.
5. IEEE Copyright Policy
 - a. The copyright policy was presented. There were no questions or concerns.
6. Approval of previous meeting minutes
 - a. A motion was made to disapprove the minutes of the previous meeting, the motion to disapprove was seconded, and the minutes of the previous meeting were approved by unanimous consent.
 - b. WG Secretary will work to correct the minutes of the 3Sep2021 meeting for approval at the next meeting.

7. Technical Discussion

- a. The WG continued reviewing the standard and made revisions as necessary. See latest draft of revised standard on iMeetCentral for more details.

8. Open Issues

- a. There were no open issues.

9. New Business

- a. There was no new business

10. Next meeting--date and location

- a. To be announced

11. Adjournment

- a. WG Chair adjourned the meeting at 7:00 PM (UTC+2:00)
- b. Minutes submitted by: John Jendzurski