

IEEE P1658 Working Group

Meeting Minutes

20 July 2021

WG Chair: Luca De Vito

WG Secretary: John Jendzurski

1. Call to Order:
  - a. WG Chair Luca De Vito called WG meeting to order at 4:00 PM (UTC+2:00) and welcomed participants to the first meeting of the WG
2. Roll Call and Affiliation
  - a. Luca De Vito, University of Sannio, Italy
  - b. Allan Belcher, Signal Conversion, UK,
  - c. Pasquale Daponte, University of Sannio, Italy
  - d. Paolo Crovetto, Polytechnic of Turin, Italy
  - e. Yuji Gendai, Thine Electronics, Japan,
  - f. John Jendzurski, NIST, USA,
  - g. Gregory Kyriazis, INMETRO, Brazil,
  - h. Antonio Moschitta, University of Perugia, Italy,
  - i. Yossi Ehrlichman, Axalume, USA
  - j. Razvan Ciocan, Draper Laboratory, USA
  - k. Pier Andrea Traverso, University of Bologna, Italy,
  - l. Vanessa Lalitte, IEEE SA, USA,
  - m. Alessandro Mingotti, University of Bologna, Italy,
  - n. Jerome Blair, Retired, USA
3. Approval of agenda
  - a. A motion was made to approve the agenda, the motion to approve was seconded, and the agenda was approved by unanimous consent.
4. Approval of P&P
  - a. A motion was made to approve the P&P, the motion to approve was seconded, and the P&P was approved by unanimous consent.
5. Approval of previous meeting minutes
  - a. There were no previous minutes to approve/disapprove.
6. IEEE Patent Policy
  - a. Chair made a call for potentially essential patents; no one raised concerns for consideration.

7. IEEE Copyright Policy
  - a. The copyright policy was presented. There were no questions or concerns.
8. Technical Discussion
  - a. The WG began reviewing the standard and made revisions as necessary. See latest draft of revised standard for more details.
9. Open Issues
  - a. There were no open issues.
10. New Business
  - a. Allan Belcher proposed a new test and will provide a draft proposal to the WG before the next meeting.
11. Action items
  - a. Yuji Gendai will provide proposed text/figures for section 1.5.
  - b. Allan Belcher will provide reference to IEC standard for Introduction section of the standard.
12. Next meeting--date and location
  - a. Date: 3 September 2021
  - b. Time: 4:00 PM (UTC+2:00)
  - c. Location: Virtual (i.e. Webex)
13. Adjournment
  - a. WG Chair adjourned the meeting at 7:00 PM (UTC+2:00)
  - b. Minutes submitted by: John Jendzurski