IEEE P1658 Working Group
Meeting Minutes
28 October 2021
WG Chair: Luca De Vito
WG Secretary: John Jendzurski

1. Call to Order:
   a. WG Chair Luca De Vito called WG meeting to order at 4:00 PM (UTC+2:00) and welcomed participants

2. The following WG members were present at the roll call for this meeting:
   a. Gregory Kyriazis - Inmetro
   b. John Jendzurski (WG Secretary) - NIST
   c. Kruno Miličević - University of Osijek
   d. Luca De Vito (WG Chair) - University of Sannio
   e. Nick Paulter - NIST
   f. Pier Andrea Traverso - University of Bologna
   g. Yossi Ehrlichman - IEEE
   h. Yuji Gendai - THine Electronics, Inc.
   i. Antonio Moschitta
   j. Paolo Crovetti
   k. Sergio Rapuano
   l. Alessandro Mingotti

3. Approval of agenda
   a. A motion was made to approve the agenda, the motion to approve was seconded, and the agenda was approved by unanimous consent.

4. IEEE Patent Policy
   a. Chair made a call for potentially essential patents; no one raised concerns for consideration.

5. IEEE Copyright Policy
   a. The copyright policy was presented. There were no questions or concerns.

6. Approval of previous meeting minutes
   a. A motion was made to approve the minutes of the September 3 meeting, the motion to approve was seconded, and the minutes of the previous meeting were approved by unanimous consent.

   b. The minutes from the October 1 were revised to include one additional participant in the roll call. A motion was made to approve the revised minutes of the October 1 meeting, the motion
to approve was seconded, and the minutes of the previous meeting were approved by unanimous consent.

7. Technical Discussion
   a. The WG continued reviewing the standard and made revisions as necessary. See latest draft of revised standard on iMeetCentral for more details.

8. Open Issues
   a. There were no open issues.

9. New Business
   a. There was no new business

10. Action items
    a. WG Secretary will upload the revised minutes from October 1 meeting to the group’s page on iMeetCentral.

11. Next meeting--date and location
    a. Date: November 29, 2021
    b. Time: 4:00 PM (UTC+2:00)
    c. Location: Virtual (i.e. Webex)

12. Adjournment
    a. WG Chair adjourned the meeting at 7:00 PM (UTC+2:00)
    b. Minutes submitted by: John Jendzurski (WG Secretary)