

IEEE P1658 Working Group
Meeting Minutes
3 September 2021
WG Chair: Luca De Vito
WG Secretary: John Jendzurski

1. Call to Order:
 - a. WG Chair Luca De Vito called WG meeting to order at 4:00 PM (UTC+2:00) and welcomed participants
2. The following WG members were present at the roll call for this meeting:
 - a. Allan Belcher - Signal Conversion Ltd
 - b. Dominique Dallet
 - c. Gregory Kyriazis - Inmetro
 - d. John Jendzurski - NIST
 - e. Kruno Miličević - University of Osijek
 - f. Luca De Vito - University of Sannio
 - g. Nick Paulter - NIST
 - h. Pier Andrea Traverso - University of Bologna
 - i. Razvan Ciocan - Draper Laboratory
 - j. Yossi Ehrlichman - IEEE
 - k. Yuji Gendai - THine Electronics, Inc.
3. Approval of agenda
 - a. A motion was made to approve the agenda, the motion to approve was seconded, and the agenda was approved by unanimous consent.
4. IEEE Patent Policy
 - a. Chair made a call for potentially essential patents; no one raised concerns for consideration.
5. IEEE Copyright Policy
 - a. The copyright policy was presented. There were no questions or concerns.
6. Approval of previous meeting minutes
 - a. A motion was made to approve the minutes of the previous meeting, the motion to approve was seconded, and the minutes of the previous meeting were approved by unanimous consent.
7. Technical Discussion
 - a. The WG continued reviewing the standard and made revisions as necessary. See latest draft of revised standard on iMeetCentral for more details.

8. Open Issues

- a. There were no open issues.

9. New Business

- a. There was no new business

10. Action items

- a. Pier Andrea will prepare a general figure for Clause 1.6
- b. Razvan will search for a reference about aliasing (page 14 of the draft)
- c. Luca will search and correct occurrences of rise time and fall time according to IEEE 181
- d. Everyone will review next sections of standard for discussion at next meeting

11. Next meeting--date and location

- a. Date: October 1, 2021
- b. Time: 4:00 PM (UTC+2:00)
- c. Location: Virtual (i.e. Webex)

12. Adjournment

- a. WG Chair adjourned the meeting at 7:00 PM (UTC+2:00)
- b. Minutes submitted by: John Jendzurski