IEEE P1685 Working Group

Kick-off Meeting Agenda
06 May 2021 / 10:00 AM – 12:00 PM (EST)
Teleconference (Meeting ID: [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MTI3MjU5ZDQtZjllZS00ZGNlLWE5ZGYtNjBjYmMzNzFjODRm%40thread.v2/0?context=%7b%22Tid%22%3a%22686ea1d3-bc2b-4c6f-a92c-d99c5c301635%22%2c%22Oid%22%3a%22d9a24ec5-8cbd-40ab-9db3-d577be63c25b%22%7d))

1. Call to Order
2. Roll Call and Disclosure of Affiliation

*Affiliation FAQs:* [*http://standards.ieee.org/faqs/affiliation.html*](http://standards.ieee.org/faqs/affiliation.html)

1. Establishment of Working Group Membership
2. Approval of Agenda
3. Review of Working Group Policies & Procedures (P&Ps)
	1. Membership and Attendance at Meetings (4.1 & 4.2)
	2. Quorum (6.1)
4. Establishment of Officers
	1. Appointment of Officers (Vice-Chair, Secretary)
5. IEEE Patent & Copyright Policies
	1. Call for Patents <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>
	2. Copyright Policy <https://standards.ieee.org/ipr/copyright-materials.html>
6. Presentation(s)
7. Brainstorming & Action Plan
8. Future Meetings
9. Adjourn