IEEE P1752 Working Group
Minutes of conference call held on September 18 at 8 am Pacific Daylight Time

Conference call started at 8:00 am Pacific Daylight Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website
http://sites.ieee.org/sagroups-1752/files/2018/09/2018-09-18-1752-slides.pdf)

Attendance recorded on a spreadsheet: 23 attendees
https://tinyurl.com/yc3oxg6q (note the way of marking attendance: 1 is used to indicate present voting members, 0 to indicate present non-voting members)

Secretary explained call for voting membership: an explicit request to be emailed to her

Call to order
Patent policy read
Call for patents with result: none

Agenda:
    1. Attendance
    2. Call for Patents
    3. Approval of agenda and prior minutes (if quorum present)
    4. Updates from subgroups
    5. Discussion: upcoming activities
    6. Other business

Quorum established: agenda and prior minutes all approved unanimously

Physical Activity / Mobility schema subgroup update from subgroup lead (slides included in the main slide deck referenced above).
Subgroup has analyzed initial use case.
An invitation to join the subgroup was issued.
Next subgroup calls will be on Thursday September 20 at 8:00 am Pacific time (1/2 hour) and on Thursday October 4 at 8:00 am Pacific time (1/2 hour)

Sleep subgroup update from subgroup lead (slides included in the main slide deck referenced above). Subgroup is reviewing/commenting on the use cases and mapping between sleep schemas and their attributes (documents are available on the WG space on iMeet Central)
Next subgroup call will be on Tuesday October 9 at 8:30 am Pacific time (1 hour)

Topics of slide presentation (see link above) including: data vs metadata, metadata for datapoints vs metadata for data streams. Data streams indexed on time or location, so a type of time series (data sampling can be uniform rate or non-uniform rate)

This serves as introduction to upcoming WG discussion on defining a minimum set of metadata elements. Open mHealth work on metadata will be used as starting point for discussion. It needs to be looked at critically to add / revise the schemas published and amend/complete them as needed

Action item: elicit members' thoughts on metadata elements' prioritization via an online survey.

Conference call adjourned

Next call: TDB and communicated via email to the listserv
Minutes taken by WG Secretary Simona Carini