

IEEE P1752 Working Group

Minutes of conference call held on November 13 at 8 am Pacific Standard Time

Conference call started at 8:00 am Pacific Standard Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website

<http://sites.ieee.org/sagroups-1752/files/2018/11/2018-11-13-1752-slides.pdf>)

Attendance recorded on a spreadsheet: 22 attendees

<https://tinyurl.com/yc3oxg6q> (note the way of marking attendance: 1 is used to indicate present voting members, 0 to indicate present non-voting members)

Secretary explained call for voting membership: an explicit request to be emailed to her

Call to order

Patent policy read

Call for patents with result: none

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda (if quorum present) —prior minutes approval deferred, pending some edits
4. Updates from subgroups
5. Discussion: upcoming activities
6. Other business

Quorum established: agenda approved unanimously

Physical Activity / Mobility schema subgroup update from subgroup lead (slides included in the main slide deck referenced above). Subgroup is discussing a generic physical activity schema that encompasses also the previously discussed step count schema. Next subgroup calls will be on Thursday November 29 at 8:00 am Pacific time (45 minutes)

Sleep subgroup update from WG secretary (substituting for subgroup lead) (slides included in the main slide deck referenced above). Subgroup has agreed on first quantitative schema on sleep onset latency and will draft additional ones based on agreed upon list of relevant quantitative measures (documents are available on the WG space on iMeet Central). Qualitative schema work is about to start, based on list of important standard instruments provided by subgroup members.

Next subgroup call will be on Tuesday December 4 at 8:30 am Pacific time (1 hour)

Topics of slide presentation (see link above) including:

Proposed properties of metadata for datapoint
schema ID schema proposed properties

Action items:

1. Devise a survey to allow members to provide feedback on the points discussed today
2. Continue discussion on metadata elements according to voted on prioritization at the next conference call.

Conference call adjourned

Next calls: Tuesday November 27, December 11 at 8 am Pacific Standard Time
Minutes taken by WG Secretary Simona Carini