

IEEE P1752 Working Group

Minutes of conference call held on May 21, 2019 at 8 am Pacific Daylight Time

Conference call started at 8:00 am Pacific Daylight Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<http://sites.ieee.org/sagroups-1752/files/2019/05/2019-05-21-1752-slides.pdf>

Attendance recorded on a spreadsheet: 23 attendees

<https://tinyurl.com/yc3oxg6q> (note the way of marking attendance: 1 is used to indicate present voting members, 0 to indicate present non-voting members)

First Name	Last Name	Affiliation	21-May-19
Nazim	Agoulmine	IBISC Laboratory, University of Evry	0
Jacqueline	Bagwell	RTI	0
Pradeep	Balachandran	Technology Consultant, e-health domain	1
Yusuf	Bhagat	Nypro	1
Christina	Caraballo	Audacious Inquiry	0
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
Loriano	Galeotti	FDA	0
Ray	Krasinski	Philips Healthcare	1
Lars	Lünenburger	Hocoma	0
Koichiro	Matsumoto	Nihon Kohden Corp.	0
Sean	McConnell	American Medical Association	0
Henry	Ogoe	DoD/VA Interagency Program Office	0
Brian	Page	Ribbon Communications	1
Hyun-A Park	Park	KyungDong University, Republic of Korea	0
Zhanna	Rozenberg	Early Signal	0
Udi	Rubin	Early Signal, Cohen Veterans Bioscience	0
Josh	Schilling	Vibrent	1
Ida	Sim	UCSF / OmH	1
Katherine	Sward	University of Utah	0
Anna	Tee	IEEE	1
Tom	Thompson	IEEE	0
Kevin	Urban	Early Signal, Cohen Veterans Bioscience	0

Secretary explained call for voting membership: an explicit request to be emailed to her

Call to order

Patent policy read

Call for patents with result: none

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Updates from subgroups
5. Discussion: upcoming activities
6. Other business

Quorum established

Motion to approve agenda moved by Brian Page, Ribbon Communications, seconded by Charlotte Chen, Philips Healthcare.

Vote: agenda approved unanimously

Motion to approve draft minutes from March 12 and March 26 calls, previously distributed to the WG moved by Simona Carini, UCSF, seconded by Brian Page, Ribbon Communications

Vote: minutes approved unanimously

Physical Activity / Mobility schema subgroup update from subgroup lead (slides included in the main slide deck referenced above). Raw IMU data is important yet it is a lot of data; proposal is to come up with at least a recommendation.

Open mHealth is about data sharing and integration so the focus on derived data, but this raw data is important

Proposal: General data format for transfer + metadata

Next subgroup call will be on Thursday May 23 at 8:00 am Pacific time (45 minutes)

Sleep subgroup update from subgroup lead (slides included in the main slide deck referenced above). Quantitative sleep measures: drafted schemas ready for validation. Qualitative sleep measures: review of comments received so far and also verify copyright status. Next subgroup call will be on Tuesday June 4 at 8:30 am Pacific time (1 hour)

Minimum metadata subgroup led by WG Chair Ida Sim, UCSF

No comments on draft scope and duties previously distributed to WG

Scope: The P1752 Metadata Subgroup will propose modifications to the Open mHealth metadata-related schemas. The scope includes but is not restricted to the following: datapoint, schema, source, and acquisition metadata. The focus of this Subgroup's work is on modeling the minimum metadata to be carried with each Open mHealth datapoint. It will not address or model metadata beyond what is deemed minimum, and will not be concerned with metadata captured by current or future individual devices or apps.

Duties: The Subgroup shall finalize the minimum metadata model discussed in the main P1752 Working Group, and shall propose modified metadata schema(s), including examples as informed by use cases.

Motion to approve proposed metadata subgroup scope and duties from moved by Simona Carini, UCSF, seconded by Ray Krasinski, Philips Healthcare

Vote: approved unanimously

Discussion on the goal schema:

- timestamp of establishing the goal
- are goals data or entities?
- possible issues with time in the future
- what about qualitative goals?

Action items:

- Secretary to double-check that raw data is still in scope for PA/M; also goal schema
- Chair to think about when to call a stop for this phase
- Secretary to create mailing list for metadata subgroup

Conference call adjourned

Next call: Tuesday June 11 at 8 am Pacific Time

Minutes taken by WG Secretary Simona Carini