

## IEEE P1752 Working Group

Minutes of conference call held on September 24, 2019 at 8 am Pacific Daylight Time

Conference call started at 8:00 am Pacific Daylight Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://site.ieee.org/sagroups-1752/files/2019/09/2019-09-24-1752-slides.pdf>

Attendance recorded on a spreadsheet: 13 attendees

(note the way of marking attendance: 1 is used to indicate present voting members, 0 to indicate present non-voting members)

First Name	Last Name	Affiliation	24-Sep-19
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
David	Chen	AlayaTec	1
Bernard A.	Cohen	Neurological Monitoring Associates	0
Shivayogi	Hiremath	Temple University	1
Subhamoy	Mandal	Tech University Munich	0
Koichiro	Matsumoto	Nihon Kohden Corp.	0
Marco	Pacchioni	Datariver S.R.L.	0
Brian	Page	Ribbon Communications	1
Josh	Schilling	Vibrent	1
Ida	Sim	UCSF / OmH	1
Katherine	Sward	University of Utah	0
Anna	Tee	Consultant	1

Secretary explained voting membership: an explicit request to be emailed to her

Call to order

Patent policy read

Call for patents with result: none

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Updates from subgroups
5. Discussion: upcoming activities
6. Other business

Quorum established

Motion to approve agenda moved by Simona Carini, UCSF, seconded by Charlotte Chen, Philips.

Vote: agenda approved unanimously

There were no previous minutes to approve.

Sleep subgroup update from subgroup lead (slides included in the main slide deck referenced above). Quantitative schema work moving to Initial syntactic schema validation using online tool completed for quantitative measure schemas. Qualitative schema moved to generic sample schema (using 26 questions but not the same as present in standard questionnaires to avoid copyright issues. Next subgroup call on Tuesday October 8 at 8:30 am Pacific time (1 hour).

Physical Activity / Mobility schema subgroup update from subgroup lead (slides included in the main slide deck referenced above). Included change in altitude into PA schema. Included duration of moderate-intensity and vigorous-intensity activity into PA schema. Question: should the properties be restricted to use minutes? Decided not to. Initial discussion for a schema modeling falls requires a use case. Next subgroup call will be on Thursday September 26 at 8:00 am Pacific time (45 minutes)

Minimum metadata subgroup update from subgroup lead (slides included in the main slide deck referenced above). Slides available on subgroup webpage:

<http://sites.ieee.org/sagroups-1752/metadata-subgroup/>

Action items focused on use cases: one simple (physical activity), one complex (probability of stress). Presentation on metadata at FDA computing days by Chair put subgroup's work on the radar of FDA plans. Agreement about need for a metadata ecosystem. Next subgroup call is October 1, at 9:00 am Pacific time

Draft standard document and schema review described and proposed timeline presented.

Agreed to have WG receive the material to review 2 weeks before WG call.

Process to provide and handle comments to be described and approved/amended by WG.

Proposal to move December 17 call to December 10.

Action items:

- Set up calls for subgroup chairs to prepare for presenting to WG

Conference call adjourned

Next call: Tuesday October 15 at 8 am Pacific Time

Minutes taken by WG Secretary Simona Carini, UCSF