

IEEE P1752 Minimum Metadata subgroup

Minutes of conference call held on November 5, 2019 at 9 am Pacific Daylight Time

Conference call started at 9:00 am Pacific Daylight Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

Attendance:

First Name	Last Name	Affiliation
Simona	Carini	UCSF / OmH
Anandatirtha	Nandugudi	University of Memphis
Paul	Petronelli	PALM Associates, Inc.
Ida	Sim	UCSF / OmH
Shivayogi	Hiremath	Temple University
Paul	Harris	University of Melbourne
Anna	T	Consultant
Henry	Ogoe	DoDVA Interagency Program Office

Agenda:

- Last call's action items
- New NIST privacy framework available that could be referred to.
 - Following links shared by email to the group's mailing list
 - <https://www.federalregister.gov/documents/2018/11/14/2018-24714/developing-a-privacy-framework>
 - <https://www.nist.gov/news-events/events/2018/11/nist-privacy-framework-qa-webinar>
- Datapoint ID
 - Using UUID instead of GUID
- Data Absence – proposal for metadata minimum
- Data Absence – examples
 - Concept of server querying a sensor and how to represent data absence in this case
 - Make sure proposed approach works with other sensor data
 - Need more examples such as physical activity
 - Can duration be moved to header?
- Datapoint UUIDS

- Work offline
- Minimum metadata elements for datapoint
 - Source creation datetime is needed
 - Needs more thought on the name and description (Action item)

Comments in the chat:

None

Action items:

- Sean McConnel, Jakob Bardram: Investigate further into DatapointID
- Anand Nandugudi/ Ida: Data Absence, refine based on today's discussion
- Paul Petronelli: Investigate more into source_creation_datetime
- Paul Harris, Simona Carini: Initial draft of the header schema(s) (Post call)
- Paul Harris: Have more examples of datapoint and datapoint series for different types of data with the current header. (Post call)

Conference call adjourned 10:00 am Pacific time

Next call: Tuesday November 26 at 9:00 am Pacific Time

Minutes taken by Subgroup Secretary Anand Nandugudi, University of Memphis