

IEEE P1752 Working Group

Minutes of conference call held on January 28, 2020 at 8 am Pacific Time

Conference call started at 8:00 am Pacific Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://site.ieee.org/sagroups-1752/files/2020/01/2020-01-28-1752-slides.pdf>

Attendance recorded on a spreadsheet: 21 attendees

(note the way of marking attendance: 1 is used to indicate present voting members, 0 to indicate present non-voting members)

First Name	Last Name	Affiliation	28-Jan-20
Yusuf	Bhagat	Nypro	1
Carole	Carey	IEEE EMB	0
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
Lily	Cook	Oregon Health & Science University	0
Benay	Dara-Abrams	BrainJolt	0
Matthew	Diamond	FDA	0
Marissa	Gray	Brown University	1
Paul	Harris	University of Melbourne	1
Shivayogi	Hiremath	Temple University	1
Mateusz	Kierepka	self (Poland), www.kierepka.com	0
Ray	Krasinski	Philips Healthcare	1
Henry	Ogoe	DoD/VA Interagency Program Office	1
Marco	Pacchioni	Datariver S.R.L.	0
Brian	Page	Ribbon Communications	1
Paul	Petronelli	PALM Associates, Inc.	1
Josh	Schilling	Vibrent	1
Yash	Shah	<Independent>/ Amazon AI	0
Ida	Sim	UCSF / OmH	1
Anna	Tee	Consultant	1
Tom	Thompson	IEEE	0

Call to order

Patent policy read

Call for patents with result: none

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Subgroup updates
5. Introduction: generic survey schemas
6. Discussion
7. Other business

Quorum established

Motion to approve agenda moved by Paul Petronelli, Palm Corp, seconded by Brian Page, Ribbon Communications.

Vote: agenda approved unanimously

Motion to approve minutes of December 17 call, previously distributed, moved by Ray Krasinski, Philips, seconded by Paul Petronelli, Palm Corp.

Vote: prior minutes approved unanimously

Physical activity subgroup update from subgroup lead (slides included in the main slide deck referenced above). Subgroup work completed.

Minimum metadata subgroup update from subgroup lead (slides included in the main slide deck referenced above). Minimum metadata schema(s) drafted for subgroup to review. Sample data needed.

Sleep subgroup update from subgroup lead (slides included in the main slide deck referenced above). Second batch of sleep schema and survey schemas open for comments.

Updates timelines presented.

CLA signing still an action item for WG members.

Action items: secretary to place slides of schema review sessions on WG website

Conference call adjourned

Next call: Tuesday March 10 and Tuesday March 31 at 8 am Pacific Time

Minutes taken by WG Secretary Simona Carini, UCSF