

IEEE P1752 Working Group

Minutes of conference call held on March 10, 2020 at 8 am Pacific Time

Conference call started at 8:00 am Pacific Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://site.ieee.org/sagroups-1752/files/2020/03/2020-03-10-1752-slides.pdf>

Attendance recorded on a spreadsheet: 17 attendees

(note the way of marking attendance: 1 is used to indicate present voting members, 0 to indicate present non-voting members)

First Name	Last Name	Affiliation	10-Mar-20
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
Benay	Dara-Abrams	BrainJolt	0
Marissa	Gray	Brown University	1
Shivayogi	Hiremath	Temple University	1
Ray	Krasinski	Philips Healthcare	1
Raffaello	Leschiera	Engineering Ingegneria Informatica (Italy)	0
Anand	Nandugudi	University of Memphis	0
Leonard	Njeru	University of Nairobi	0
Paul	Petronelli	PALM Associates, Inc.	1
Vishnu	Ravi	Icahn School of Medicine at Mount Sinai	0
Josh	Schilling	Vibrent	1
Yash	Shah	<Independent>/ Amazon AI	0
Ida	Sim	UCSF / OmH	1
Natalka	Slabyj	self	0
Anna	Tee	Consultant	1
Tom	Thompson	IEEE	0

Call to order

Patent policy read

Call for patents with result: none

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)

4. Subgroup updates
5. Discussion: generic survey schemas
6. Other business

Quorum established

Motion to approve agenda moved by Paul Petronelli, Palm Corp, seconded by Charlotte Chen, Philips.

Vote: agenda approved unanimously

No prior minutes to approve

Sleep subgroup update from subgroup lead (slides included in the main slide deck referenced above). First batch of sleep schemas done. Second batch of sleep schema almost done. Survey schemas: working on addressing comments received.

Smart Markers paper <https://www.nature.com/articles/s41746-020-0218-6.pdf>

Minimum metadata subgroup update from subgroup lead (slides included in the main slide deck referenced above). Minimum metadata schema(s) drafted for subgroup to review. Discussion regarding UUID. Privacy and security are out of P1752 scope. Using “shall” to indicate requirement (e.g., format of UUID)

Updates timelines presented.

IEEE liaison to present to working group and answer questions regarding timelines of ballot process.

CLA signing still an action item for WG members.

Conference call adjourned

Next call: Tuesday March 31 at 8 am Pacific Time

Minutes taken by WG Secretary Simona Carini, UCSF