

IEEE P1752 Working Group

Minutes of conference call held on March 31, 2020 at 8 am Pacific Time

Conference call started at 8:00 am Pacific Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://site.ieee.org/sagroups-1752/files/2020/03/2020-03-31-1752-slides.pdf>

Attendance recorded on a spreadsheet: 26 attendees

(note the way of marking attendance: 1 is used to indicate present voting members, 0 to indicate present non-voting members)

First Name	Last Name	Affiliation	31-Mar-20
Pradeep	Balachandran	Technology Consultant, e-health domain	0
Stephanie	Battista	Humanity Innovation Labs	0
Christina	Caraballo	Audacious Inquiry	0
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
Benay	Dara-Abrams	BrainJolt	0
Greg	Farber	NIH	0
Marissa	Gray	Brown University	1
Paul	Harris	University of Melbourne	1
Juan A.	Holgado-Terriza	University of Granada	0
Mateusz	Kierepka	self (Poland), www.kierepka.com	0
Ray	Krasinski	Philips Healthcare	1
Raffaello	Leschiera	Engineering Ingegneria Informatica (Italy)	0
Lars	Lünenburger	Hocoma	0
Henry	Ogoe	DoD/VA Interagency Program Office	1
Marco	Pacchioni	Datariver S.R.L.	0
Brian	Page	Ribbon Communications	1
Wendelyn	Pelton	Duke University	0
Paul	Petronelli	PALM Associates, Inc.	1
Banu	Rekha	PSG College of Technology Coimbatore, India	0
Josh	Schilling	Vibrent	1
Ida	Sim	UCSF / OmH	1
Natalka	Slabyj	self	0

Katherine	Sward	University of Utah	0
Anna	Tee	Consultant	1
Tom	Thompson	IEEE	0

Call to order
Patent policy read
Call for patents with result: none

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Subgroup updates
5. Discussion: metadata schemas
6. Other business

Quorum established

Motion to approve agenda moved by Paul Petronelli, Palm Corp, seconded by Simona Carini, UCSF.

Vote: agenda approved unanimously

Motion to approve minutes of January 28 and March 10 calls, previously distributed, moved by Ray Krasinski, Philips, seconded by Paul Petronelli, Palm Corp.

Vote: prior minutes approved unanimously

Call for help with online validation on GitLab issued

Sleep subgroup update from subgroup lead (slides included in the main slide deck referenced above). First batch of sleep schemas done. Second batch of sleep schema almost done. Survey schemas almost done.

Minimum metadata subgroup update: Simona presented details of minimum metadata schemas (available to WG members on iMeet) and comments received

Suggestion to include properties for min and max for lab values: those would be stored in the relevant datasheet referenced in the header

Updated timelines presented. CLA signing still an action item for WG members.

IEEE liaison to present to working group on April 14 to illustrate in detail the ballot process and answer questions regarding it.

Conference call adjourned

Next call: Tuesday April 14 and 28, 2020 at 8 am Pacific Time

Minutes taken by WG Secretary Simona Carini, UCSF