

IEEE P1752 Working Group

Minutes of conference call held on April 28, 2020 at 8 am Pacific Time

Conference call started at 8:00 am Pacific Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://site.ieee.org/sagroups-1752/files/2020/04/2020-04-28-1752-slides.pdf>

Attendance recorded on a spreadsheet: 22 attendees

(1 is used to indicate present voting members, 0 to indicate present non-voting members)

| First Name | Last Name | Affiliation | 28-Apr-20 |
|------------|--------------|--|-----------|
| Pradeep | Balachandran | Technology Consultant, e-health domain | 1 |
| Stephanie | Battista | Humanity Innovation Labs | 0 |
| Yusuf | Bhagat | Nypro | 0 |
| Christina | Caraballo | Audacious Inquiry | 0 |
| Carole | Carey | IEEE EMB | 0 |
| Simona | Carini | UCSF / OmH | 1 |
| Charlotte | Chen | Philips Healthcare | 1 |
| Benay | Dara-Abrams | BrainJolt | 0 |
| Marissa | Gray | Brown University | 1 |
| Shivayogi | Hiremath | Temple University | 1 |
| Ray | Krasinski | Philips Healthcare | 1 |
| Raffaello | Leschiera | Engineering Ingegneria Informatica (Italy) | 1 |
| Lars | Lünenburger | Hocoma | 0 |
| Koichiro | Matsumoto | Nihon Kohden Corp. | 0 |
| Henry | Ogoe | DoD/VA Interagency Program Office | 1 |
| Marco | Pacchioni | Datariver S.R.L. | 0 |
| Brian | Page | Ribbon Communications | 1 |
| Vishnu | Ravi | Icahn School of Medicine at Mount Sinai | 0 |
| George | Roussos | Birkbeck, University of London | 0 |
| Josh | Schilling | Vibrent Health | 1 |
| Ida | Sim | UCSF / OmH | 1 |
| Nataoka | Slabyj | self | 1 |

Call to order

Patent policy read

Call for patents with result: none

Copyright policy read

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Presentation: P1752 GitLab site
5. Other business

Quorum established

Motion to approve agenda moved by Brian Page, Ribbon Communications, seconded by Charlotte Chen, Philips.

Vote: agenda approved unanimously

Motion to approve minutes of April 14 call, previously distributed, moved by Shiv Hiremath, Temple University, seconded by Brian Page, Ribbon Communications.

Vote: prior minutes approved unanimously

Secretary followed up on some questions pertaining IEEE SA membership (see slides included in the main slide deck referenced above), myProject instructions (see https://mentor.ieee.org/etools_documentation/dcn/11/etools_documentation-11-0014-MYPR-myproject-user-guide.pdf)

In myProject, select Interests tab

<https://development.standards.ieee.org/myproject-web/app#interests>

click on Add Groups, select working group(s) of interest to get notification of ballot
Search for IEEE Engineering in Medicine and Biology Society then click on the + sign next to Standards Committee to list of all the WGs under the same sponsor as P1752

Presentation of P1752 GitLab site (currently private, so access must be requested)

Call for volunteers to review and/or validate schemas: contact Secretary

Conference call adjourned

Next call: Tuesday May 12 OR May 19 [TBD], 2020 at 8 am Pacific Time

Minutes taken by WG Secretary Simona Carini, UCSF