

IEEE P1752 Working Group

Minutes of conference call held on July 21, 2020 at 8 am Pacific Time

Conference call started at 8:00 am Pacific Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://sagroups.ieee.org/1752/wp-content/uploads/sites/277/2020/07/2020-07-21-1752-slides.pdf>

First Name	Last Name	Affiliation	21-Jul-20
Christina	Caraballo	Audacious Inquiry	0
Carole	Carey	IEEE EMB and Self	0
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
Benay	Dara-Abrams	BrainJolt	0
Shivayogi	Hiremath	Temple University	1
Ray	Krasinski	Philips Healthcare	1
Raffaello	Leschiera	Engineering Ingegneria Informatica (Italy)	1
Matthew	Machin	University of Manchester	0
Koichiro	Matsumoto	Nihon Kohden Corp.	0
Anand	Nandugudi	University of Memphis	0
Henry	Ogoe	Federal Electronic Health Records Modernization (FEHRM)	1
Marco	Pacchioni	Datariver S.R.L.	0
Brian	Page	Ribbon Communications	1
Paul	Petronelli	PALM Associates, Inc.	1
Banu	Rekha	PSG College of Technology Coimbatore, India	0
George	Roussos	Birkbeck, University of London	0
Josh	Schilling	Vibrent Health	1
Ida	Sim	UCSF / OmH	1
Anna	Tee	Consultant	1
Tom	Thompson	IEEE SA	0

Attendance recorded on a spreadsheet: 21 attendees

(1 is used to indicate present voting members, 0 to indicate present non-voting members)

Call to order

Patent policy read
Call for patents with result: none

Copyright policy shown

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Progress towards ballot: 1) Standard document; 2) OS site
5. Vote: send draft standard to Standard Committee
6. Other business

Quorum established

Motion to approve agenda moved by Charlotte Chen, Philips, seconded by Simona Carini, UCSF.

Vote: agenda approved unanimously

Motion to approve minutes of June 30 call, previously distributed, moved by Brian Page, Ribbon Communications, seconded by Ray Krasinski, Philips.

Vote: prior minutes approved unanimously

Secretary showed all the changes to the draft standard document (link to document on iMeet previously shared over email, together with document from MEC and set of responses to some of the MEC comments)

Secretary offered a tour of the newly published Open Source site on the IEEE hosted GitLab <https://opensource.ieee.org/omh/1752>

Vote to submit the D2 draft standard document and the OS site to the EMB Standards Committee for approval

Motion to approve moved by Brian Page, Ribbon Communications, seconded by Shiv Hiremath, Temple University.

Vote: motion carries unanimously

Re: comment by MEC about difference in scope between PAR and draft standard document (details explained in the Response document)

Overall, if scope of draft standard less than scope in PAR no WG vote needed; if more, than vote needed on scope expansion

Action items:

- IEEE program manager to ascertain whether a PAR modification is needed to include the Open Source site (not in the original PAR because project not known at the time of submission)

- WG Chair to email draft document and responses to EMB Standard Committee Chair

Conference call adjourned

Next call: possibly August 11, 2020 at 8 am Pacific Time [to be confirmed]

Minutes taken by WG Secretary Simona Carini, UCSF