

IEEE P1752 Working Group

Minutes of conference call held on September 1, 2020 at 8 am Pacific Time

Conference call started at 8:00 am Pacific Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://sagroups.ieee.org/1752/wp-content/uploads/sites/277/2020/09/2020-09-01-1752-slides.pdf>

First Name	Last Name	Affiliation	1-Sep-20
Frederic	Andres	National Institute of Informatics, Japan	0
Christina	Caraballo	Audacious Inquiry	0
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
Benay	Dara-Abrams	BrainJolt	0
Antoni	Grzanka	Medical University of Warsaw	0
Paul	Harris	University of Melbourne	1
Shivayogi	Hiremath	Temple University	1
Achilles	Kiwanuka	Makerere University, Kampala, Uganda	0
Ray	Krasinski	Philips Healthcare	1
Raffaello	Leschiera	Engineering Ingegneria Informatica (Italy)	1
Koichiro	Matsumoto	Nihon Kohden Corp.	0
Anand	Nandugudi	University of Memphis	0
Henry	Ogoe	Federal Electronic Health Records Modernization (FEHRM)	1
Brian	Page	Ribbon Communications	1
Banu	Rekha	PSG College of Technology Coimbatore, India	0
Josh	Schilling	Vibrent Health	1
Ida	Sim	UCSF / OmH	1
Agusti	Solanas	Universitat Rovira i Virgili	0
Tom	Thompson	IEEE SA	0

Attendance recorded on a spreadsheet: 20 attendees

(1 is used to indicate present voting members, 0 to indicate present non-voting members)

Call to order

Patent policy read

Call for patents with result: none

Copyright policy shown

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Progress towards ballot and next steps
5. Other business

Quorum established

Motion to approve agenda moved by Brian Page, Ribbon Communications, seconded by Simona Carini, UCSF.

Vote: agenda approved unanimously

Motion to approve minutes of July 21 call, previously distributed, moved by Brian Page, Ribbon Communications, seconded by Shiv Hiremath, Temple University.

Vote: prior minutes approved unanimously

Secretary reminded attendees of requirements for participating in the ballot group then presented live demo of how to specify interest in receiving invitation for the P1752 ballot group in IEEE MyProject (the slide deck includes screen shots of the relevant actions)

Current plan is for the WG Chair to send invitation via MyProject on September 4.

Conference call adjourned

Next call: TBD, based on progress of ballot-related activities

Minutes taken by WG Secretary Simona Carini, UCSF