

## IEEE P1752 Working Group

Minutes of conference call held on February 2, 2021 at 8 am Pacific Time

Conference call started at 8:00 am Pacific Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

<https://sagroups.ieee.org/1752/wp-content/uploads/sites/277/2021/02/2021-02-02-1752-slides.pdf>

Attendance recorded on a spreadsheet: 25 attendees

(1 is used to indicate present voting members, 0 to indicate present non-voting members)

First Name	Last Name	Affiliation	2-Feb-21
Pradeep	Balachandran	Technology Consultant, e-health domain	1
Christina	Caraballo	Audacious Inquiry	0
Carole	Carey	IEEE EMB and Self	0
Simona	Carini	UCSF / OmH	1
Charlotte	Chen	Philips Healthcare	1
Benay	Dara-Abrams	BrainJolt	0
Matthew	Diamond	FDA	0
Marissa	Gray	Brown University	1
Shivayogi	Hiremath	Temple University	1
Christopher	Khanoyan	Federal Electronic Health Records Modernization (FEHRM)	0
Mateusz	Kierepka	self (Poland), www.kierepka.com	0
Ray	Krasinski	Philips Healthcare	1
Raffaello	Leschiera	Engineering Ingegneria Informatica (Italy)	1
Matthew	Machin	University of Manchester	0
Koichiro	Matsumoto	Nihon Kohden Corp.	0
Anand	Nandugudi	University of Memphis	0
Marco	Pacchioni	Datariver S.R.L.	0
Brian	Page	Ribbon Communications	1
Paul	Petronelli	PALM Associates, Inc.	1
Vishnu	Ravi	Icahn School of Medicine at Mount Sinai	0
Banu	Rekha	PSG College of Technology Coimbatore, India	0
Josh	Schilling	Vibrent Health	1
Ida	Sim	UCSF / OmH	1
Anna	Tee	Consultant	0
Tom	Thompson	IEEE SA	0

Call to order  
Patent policy read  
Call for patents with result: none

Copyright policy shown

Agenda:

1. Attendance
2. Call for Patents
3. Approval of agenda and prior minutes (if quorum present)
4. Progress towards ballot: discussion of revised standard and vote
5. Other business

Quorum established

Motion to approve agenda moved by Paul Petronelli, Palm Associates, seconded by Charlotte Chen, Philips.

Vote: agenda approved unanimously

Motion to approve minutes of October 13 and November 17, 2020 calls, previously distributed, moved by Paul Petronelli, Palm Associates, seconded by Brian Page, Ribbon Communications.

Vote: prior minutes approved unanimously

Comment resolution group met and addressed comments, drafted responses.  
45 comments including some “must be satisfied” addressed as per spreadsheet previously shared on iMeet

Changes to draft standard document >> D3

Changes to open-source content in Comment Resolution Group (CRG) project

Change of title as on D3 draft standard document [Draft Standard for Open Mobile Health Data: Representation of Metadata, Sleep and Physical Activity Measures] and possibly of PAR number (to 1752.1) to be verified by Project Manager

Motion to approve the D3 draft standard document, the CRG Project version of the OS site and the Ballot Comment Dispositions for recirculation to the Ballot Group moved by Paul Petronelli, Palm Associates, seconded by Shiv Hiremath, Temple University.

Vote: motion approved unanimously

Action items:

- Secretary to prepare documents for ballot recirculation
- Chair to initiate ballot recirculation on myProject

Conference call adjourned

Next call: TBD, based on ballot recirculation timeframe, 8 am Pacific  
Minutes taken by WG Secretary Simona Carini, UCSF