**Working Group: SDN based Middleware for Control and Management of Networks**

**Project: IEEE P1930.1**

**Meeting Minutes Aug 25th, 2020 – 14:00 to 15:00 UTC/GMT**

Chair: Pranav Jha

1. Call to Order
   1. Roll Call: Available in the meeting roster
   2. Summary: Total 18 participants (17 voting members present out of a total of 21 voting members)
2. Motion #1: Approval for the Agenda of the meeting
   1. Motioned by: Dr Manas Pradhan
   2. Seconded by: Akshatha
   3. Discussion: None
   4. Unanimously approved
3. Motion #2: Approval for the minutes of the last meeting on 28th July 2020
   1. Motioned by: Shwetha
   2. Seconded by: Abhishek
   3. Discussion: None
   4. Unanimously approved
4. IEEE Patent Policy
   1. Call for Patents
      1. No potentially essential patents claimed
5. Motion #3: Approval for the extension of the PAR for 2 more years till 31-Dec-2022
   1. Motioned by: Michael, Shwetha
   2. Seconded by: Akshatha
   3. Discussion: None
   4. Unanimously approved
6. Technical Discussion and Status:
   1. Updated Draft was presented in the meeting
      1. All chapters of the draft have been completed
      2. Review comment incorporation ongoing – Comments are incorporated as and when they are received
      3. Members were requested to review the draft and provide inputs
7. Initiation of Balloting
   1. Some members have requested for some more time to complete the review
   2. The balloting in WG to be initiated in September 2020 after the completion of the review and comments incorporation
8. New Business & Unfinished Business

- None

1. Next WG Meeting -
   1. 29th September 2020, Online Meeting 14:00 – 15:00 UTC/GMT
   2. Tentative Agenda:
      1. Further Discussion on the draft/contributions
      2. Balloting Status
   3. Joining details - to be shared through e-mail
2. The meeting was adjourned at 14:30 UTC