

IEEE P1936.3 Working Group

Meeting Minutes

February 10, 2023

10:00 AM to 11:30 AM BEIJING

Online Teleconference

Wenjun Han, State Grid Corporation of China(SGCC), Working Group Chair

Yu Su, China Mobile (Chengdu) Institute of Research and Development, Working Group

Vice Chair

Recorded by Peijie Li, Working Group Editor

1. P1936.3 Call to Order by WG Vice Chair Yu Su, China Mobile (Chengdu) Institute of Research and Development
 - a. Introduction and Declarations of Affiliation
 - b. Introduction to member entities
 - Vice Chair Yu Su called the meeting to order at 10:00 a.m. All the present participants (include dial in ones) introduced themselves and their entities in turn.
 - c. Introduction of new Designated Representatives and Designated Representative Alternate
 - d. Goal of this meeting

Vice Chair *Yu Su* presented the goal of the Meeting: *Establishment of the 1936.3 Working Group*
2. Roll call of Individuals and Declaration of Affiliation (Working Group Establishment)

Attendees present stated their name and affiliation. Note here if a quorum was established. A list of attendees (name, affiliation, and voting status) is attached.

 - A sign in sheet captured attendance. The member status is showed at attachment.
3. IEEE SA Procedure Introduction

Jiajia Liu from *IEEE SA* gave presentations to introduce the IEEE structures, functions and the processes of standard development.
4. Approval of the Agenda

Vice Chair *Yu Su* presented the agenda document of P1936.3 agenda.

Motion #1: Move to approve the of Agenda

 - Moved by: *Haiying Lu, China Electronic Standardization Institute*
 - Seconded by: *Yang Zhang, China Power Engineering Consulting Group Co., Ltd. (CPECC)*
5. IEEE Patent Policy: Call for Patents

Ziyang Liu presented the Patents slide to the WG and made a call for patents at 10:30 am.

No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. IEEE Copyright Policy

Vice Chair *Yu Su* presented a PPT to introduce the general information of copyright policy.

7. Participant behavior in IEEE-SA activities

Vice Chair *Yu Su* presented a PPT to introduce the general information of participant behavior in IEEE-SA activities.

8. Approval of Working Group Policies and Procedures(P&P)

Secretary *Yang Zhang* presented the WG P&P document of P1936.3.

- Review P&P of Working Group P1936.3
- Approval of P&P of Working Group P1936.3

Motion #2: Move to approve the WG P&P

- Moved by: *Wenjun Han, State Grid Corporation of China(SGCC)*
- Seconded by: *Yu Su, China Mobile (Chengdu) Institute of Research and Development*

9. Election of Officers

Motion #3: Move to elect/appoint of Vice-Chair: *Yu Su* from *China Mobile (Chengdu) Institute of Research and Development*, was nominated as WG Vice-Chair by email on 11th January 2023. There is no objection received by February 10th 2023, *Yu Su* from *China Mobile (Chengdu) Institute of Research and Development* is approved for being the WG Vice-Chair.

- Moved by: *Hongxing Sun, Wuhan University*
- Seconded by: *Haiying Lu, China Electronic Standardization Institute*

Motion passed unanimously

Motion #4: Move to elect/appoint of Secretary: *Yang Zhang* from *China Power Engineering Consulting Group Co., Ltd. (CPECC)*, was nominated as WG Secretary by email on 11th January 2023. There is no objection received by February 10th 2023, *Yang Zhang* from *China Power Engineering Consulting Group Co., Ltd. (CPECC)* is approved for being the WG Secretary.

- Moved by: *Hongxing Sun, Wuhan University*
- Seconded by: *Haiying Lu, China Electronic Standardization Institute*

Motion passed unanimously

10. Presentation(s)/Technical Presentation(s), or Discussion(s)

Secretary *Yang Zhang* presented an introduction of P1936.3 project.

11. Future Meetings

Next meeting:

- IEEE P1936.3 2nd teleconference 17th April, 2023

12. Meeting to adjourn

Motion #5: Move to adjourn

- Moved by: *Haiying Lu, China Electronic Standardization Institute*
- Seconded by: *Yang Zhang from China Power Engineering Consulting Group Co., Ltd. (CPECC)*

Motion passed unanimously.

The WG adjourned at 11:20 am.

Attachment

List of participants:

a. IEEE staff present:

Jiajia Liu, IEEE-SA

b. Voting Members present:

Participants	Affiliations	Voting status
Wenjun Han	State Grid Economic and Technological Research Institute Co., Ltd.	
Peijie Li	State Grid Economic and Technological Research Institute Co., Ltd.	
Yang Zhang	China Power Engineering Consulting Group Co., Ltd. (CPECC)	
Yanqian Sun	China Power Engineering Consulting Group Co., Ltd. (CPECC)	
Yu Su	China Mobile (Chengdu) Information and Telecommunication	
Ziyang Liu	China Mobile (Chengdu) Information and Telecommunication	
Chigang Peng	China Southern Power Grid Co., Ltd.	
Ruchao Liao	China Southern Power Grid Co., Ltd.	
Qinghai Yang	Xidian University	
Yi Li	Xidian University	
Qiang Yang	Zhejiang University	
Lei Yan	Peking University	
Xu Yan	Peking University	
Haiying Lu	China Electronic Standardization Institute	
Hongxing Sun	Wuhan University	