

# IEEE P1937.7 Working Group

Online and offline meeting minutes

5<sup>th</sup> November 2021

16:30 to 19:00 (UTC+8)

Beijing, China

Yan Lei PKU, Working Group Chair

Wu Taixia HHU, Kevin Tansey LEICESTER, Yao Dong CIOMP, Working Group Vice Chair

Recorded by Li Yanfei SPHZ, Working Group Secretary

Before the general meeting started, *Lu Haiying*, the Sponsor (dial in) and *Zhao Meng* from *IEEE China* gave presentations to introduce the IEEE structures, functions and the processes of standard development.

## 1. Call to Order

- Introduction and Declarations of Affiliations
- Introduction to member entities

Chair *Yan Lei* called the meeting to order at 16:30

- Goal of the Meeting

Chair *Yan Lei* presented the goal of the Meeting: *Establishment of Working Group and Making a Working Plan*

- Establishment of WG Membership (applicable for the first meeting)

The member status is showed at attachment.

## 2. Approval of the Agenda

Chair *Yan Lei* presented the agenda document of P1937.7 agenda.

Motion #1: Move to approve the Agenda, *P1937.7 WG Plenary Schedule-approved.docx*.

- Moved by: *Li Yanfei, Shanghai Pudong High-tech Zone*
- Seconded by: *Yang Yi, Beijing TT Aviation Technology Co., Ltd*

Motion passed unanimously.

## 3. Review/Approval of WG Policies and Procedures (P&P)

Chair *Yan Lei* presented the WG P&P document of P1937.7.

Motion #2: Move to approve the WG P&P *1937-7 WG P&P\_unapproved.docx to 1937-7 WG P&P\_approved.docx*.

- Moved by: *Darren Ghent, RAL Centre office*.
- Seconded by: *Zhang Zihan, Peking University*.

Motion passed unanimously.

## 4. IEEE Patents Policy

Chair *Yan Lei* presented the Patents slide to the WG and made a call for patents at 16:45 pm. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

## 5. IEEE SA Copyright Policy/Participant behavior

1. Distribute this link to the IEEE SA Copyright Policy slide set in the meeting agenda:

<https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/copyright-policy-WG-meetings.potx>

2. Display Participant behavior in IEEE-SA activities:

<https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/Participant-Behavior-Entity-Method.pdf>

3. Record in meeting minutes that the IEEE SA Copyright Policy and Participant behavior was presented

## 6. IEEE Patent Policy

Chair *Yan Lei* presented the Patents slide to the WG and made a call for patents at 16:30. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

## 7. Introduction of WG

Chair *Yan Lei* presented a PPT to introduce the general information and working plan of P1937.7.

## 8. Election of Officers

Motion #3: Move to elect/appoint of Secretary: nominate *Li Yanfei* from *Shanghai Pudong High-tech Zone*, as WG Secretary. If no objection received by 5<sup>th</sup> November 2021, *Lei Yanfei* from *Shanghai Pudong High-tech Zone* will be the WG Secretary.

- Moved by: *Ren Fuhu*, *Peking University Collaborative Innovation Center for Geospatial Big Data*
  - Seconded by: *Peng Chigang*, *China Southern Power Grid Co. Ltd*
- Motion passed unanimously

Motion #4: Move to elect/appoint of vice-Chair: nominate *Wu Taixia* from *Hohai University.*, as WG vice chair. If no objection received by 5<sup>th</sup> November 2021, *Wu Taixia* from *Hohai University.* will be the WG vice-Chair.

- Moved by: *Li Yanfei*, *SPHZ*
  - Seconded by: *Wenjun Han*, *SGCC*
- Motion passed unanimously

Motion #5: Move to elect/appoint of vice-Chair: nominate *Yao Dong* from *Changchun Institute of Optics, Fine Mechanics and Physics, CAS*, as WG vice chair. If no objection received by 5<sup>th</sup> November 2021, *Yao Dong* from *Changchun Institute of Optics, Fine Mechanics and Physics, CAS*, will be the WG vice-Chair.

- Moved by: *Li Yanfei*, *SPHZ*
  - Seconded by: *Wenjun Han*, *SGCC*
- Motion passed unanimously

Motion #6: Move to elect/appoint of vice-Chair: nominate *Kevin Tansey* from *University of Leicester*, as WG vice chair. If no objection received by 5<sup>th</sup> November 2021, *Kevin Tansey* from *University of Leicester* will be the WG vice-Chair.

- Moved by: *Li Yanfei*, *SPHZ*
  - Seconded by: *Wenjun Han*, *SGCC*
- Motion passed unanimously

## 9. New Business

- Next Meeting
- |              |                                |                |         |       |
|--------------|--------------------------------|----------------|---------|-------|
| IEEE P1937.7 | 1st online and offline meeting | November 2021  | Beijing | China |
| IEEE P1937.7 | 2nd online and offline meeting | April 2022     | Beijing | China |
| IEEE P1937.7 | 3rd online and offline meeting | June 2022      | Nanjing | China |
| IEEE P1937.7 | 4th online and offline meeting | September 2022 | Beijing | China |

## 10. Meeting to adjourn

Motion #7: Move to adjourn

- Moved by: *Li Yanfei, Shanghai Pudong High-tech Zone*
- Seconded by: *Yuan Yu, OxSenses Corporation*

Motion passed unanimously.

The WG adjourned at 19:00.

• **Attachment**

List of participants:

a. Voting Members present:

<b>Participants</b>	<b>Affiliations</b>	<b>Vote Status</b>
<b>Asia-pacific meeting venue</b>		
Yao Dong	Changchun Institute of Optics, Fine Mechanics and Physics, CAS	V
Ren Bin	Chengdu UAV Industry Association	V
Zhang Yang	China Energy Engineering Group Planning & Engineering Co., Ltd	V
Su Yu	China Mobile Chengdu Institute of Research and Development	V
Peng Chigang	China Southern Power Grid Co., Ltd	V
Xue Yanli	China TOPRS Technology Co., Ltd	V
Chen Wei	China University of Mining and Technology	V
Wu Taixia	Hohai University	V
Yin Sixian	Hohai University	
Lin Yi	Peking University	
Liu Siyuan	Peking University	
Shang Ke	Peking University	
Zhang Zihan	Peking University	
Ren Fuhu	Peking University Collaborative Innovation Center for Geospatial Big Data	V
Li Yanfei	Shanghai Pudong High-tech Zone	V
Ding Hongliang	Shenzhen Keweitai Enterprise Development Co., Ltd	V
Han Wenjun	State Grid Economic and Technological Research Institute Co., Ltd	V
Sana Ullah(Pakistan)	The Hong Kong Polytechnic University	V
Sun Yanbiao	Tianjin University	V
<b>Europe-America meeting venue</b>		
Jouni Peltoniemi	University of Helsinki	V
Maria Gritsevich	University of Helsinki	
Ali Hussain	RAL Centre office	V
Darren Ghent	RAL Centre office	
Hugh Mortimer	RAL Centre office	
Kevin Tansey	University of Leicester	V

b. Non-Voting Members present (Promise to join IEEE entity membership):

<b>Participants</b>	<b>Affiliations</b>	<b>Vote Status</b>
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<b>Asia-pacific meeting venue</b>		
Liu Ping	Anhui Electric Power Design Institute Co., Ltd	
Yu Tian	Capital Normal University	
Guan Guixia	Capital Normal University	
Wang Yiren	China Academy of Space Technology (CAST)	
Zhao Haimeng	Guilin University of Aerospace Technology	
Gao Xingguo	Shandong Electric Power Engineering Consulting Institute	
He Xiaobo	Shanxi Electric Power Engineering Co., Ltd	
Rong Jingguo	State Power Economic Research Institute	
Zhao Shoujiang	Tianjin Hexi Government Service Office	
Zuo Zhengkang	Wuhan Wisdom Technology Co., Ltd.	