IEEE SA STANDARDS ASSOCIATION

IEEE P1940 Working Group
Meeting Agenda: Executive Session Meeting
8 MAY 2020 / 12:00 PM – 13:00 PM (EST)
Teleconference (At Bottom)
Sagroups.ieee.org/1940

- Call to Order: John Callhan, 1205 (Eastern)

- Roll Call and Disclosure of Affiliation:
  Affiliation FAQs: *http://standards.ieee.org/faqs/affiliation.html*

Name	Status	Orga	Name	Status	Orga
Alex Ilie	P	Veridium	Victor Cooke		
Bruce Renard	P		Richard Siddavaatam		
Scott Green	P		John Callahan	P	Veridium
Randy Rannow	P		Vince Endres	P	Veridium
Ron Roberto			Sara Jordan		
Siddhantha			Rohit Goswami	P	
Arsenia Chorti	P		Muhammad Khan	P	
Donna Embry			Ward Rosenberry	P	Veridium
Marco Hernandez	P		Nitesh		

- Approval of Agenda: *Agenda Approved*

- Approval of Previous Meeting Minutes: *Approved/Seconded*

- IEEE Patent & Copyright Policies
  https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf
  Copyright https://standards.ieee.org/ipr/copyright-materials.html
  - Veridium – patents for IEEE 2410

- Technical Presentation(s), Contribution(s) or Discussion(s): None

- Unfinished Business/Action Item Review: Brief Review of Items/Agreements From Workgroup Meeting: 2 April 2020

  - To Vote: License (Apache2) Refer to PR. *Not further comments*.
  - Setup a GitHub bot to notify participants of changes in the document: *Completed but awaiting additional Pull Requests*
  - Check Randy Rannow's name on the listserv: *Complete*
  - Re-visit Meeting frequency: *Monthly is the final meeting frequency. There will be one more meeting before the draft is finalized.*
    - *A request for a bi-monthly meeting was recognized but will be chaired after the June 5th meeting.*

◆IEEE

- New Business

  - Review of "Pull-Requests" for profile: 2410-2017 standard

  - Received:

    - Fixed diagram pathnames and VoT list format.

      1. *One text change but mainly formatting changes.*
      2. *Some items were out-of-scope with the goals of the core paper.*
      3. *Edited to ensure that references to the banking industry was removed to provide a more vendor-neutral approach.*
      4. *Would prefer to remove references to the i-phone application.*
      5. *Vote was taken and approved by consensus. 5/8/2020 by the P1940 Committee.*

    - License: init Apache 2.0 license
      1. *Approved by John Callahan.*
      2. *Siddartha identified that the Apache 2.0 license was "good enough".*
      3. *Vote was taken and approved by consensus. 5/8/2020 by the P1940 Committee.*

  - *New Editing Tool: Quick Fast Change.*
    - *Create PRs and make small changes without being a Git Hub expert*

  - *New Editing Tool for Consideration: **Git Hub Collaborative Workspaces***

  - *New Editing Tool for Consideration: **Code Spaces**: github.com/features/codespaces/*

  - *[Status Comment] Progress was communicated to Senior IEEE Chair.*

  - *Participation in other committees was presented for further discussion.*

- Actions / Next Steps

Item	Action Description	Owner	Status
4/2.1	Speak with John if one wants to be an author of a particular profile.	Team	Starting
4/2.6	Place meeting minutes on the web site.	AH	Starting
5/8.1	Open a request to add a .pdf generation	Rohit	Starting
5/8.2	Add a PR to remove references to i-phone	Rohit	Starting

- Future Meetings
  - Next Workgroup Meeting: Friday 5 June 2020 @ 1200 (Eastern) (Duration: 1 hour)
  - Next Executive Meeting: Friday 15 May 2020 @ 1100 (Eastern)

- Adjourn: Actual Time: 1243 (Eastern) by Randy and Bruce

Conference Information for this Meeting
Meeting number (access code): 355 705 404
Meeting password: 2SQv66wQjJU

Join by phone

Tap to call in from a mobile device (attendees only)

+1-646-992-2010 United States Toll (New York City)

+1-213-306-3065 United States Toll (Los Angeles)

Global call-in numbers

Join from a video system or application

Dial 355705404@ieeesa.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial 355705404.ieeesa@lync.webex.com