

IEEE P1940 Working Group  
Meeting Agenda: Executive Session Meeting  
5 JUNE 2020 / 12:00 PM – 13:00 PM (EST)  
Teleconference (At Bottom)

- Call to Order: by John Callahan [12:04 eastern]
- Roll Call and Disclosure of Affiliation:  
Affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>

Name	Status	Orga	Name	Status	Orga
Anurag Vijay Agrawal			John Callahan	<i>p</i>	Veridium
Arsenia Chorti	<i>p</i>		Victor Cooke		
Terry Davis			Siddhant Dwivedi		
Vince Endres	<i>p</i>		Donna Embry		
Rohit Goswami	<i>p</i>		Scott Green	<i>p</i>	
Marco Hernandez	<i>p</i>		Rajesh Ingle		
Sara Jordan			Rameshchandra B Ketharaju		
Muhammad Khan	<i>p</i>		Muhammad Khurram		
Xinhua Ling			Alex Ilie		
R K Rannow	<i>p</i>		Bruce Wayne Renard		
Ron Roberto			Ward Rosenberry		Veridium
Gilanian Sadeghi			Neetesh Saxena	<i>p</i>	
Richa Siddavaatem	<i>p</i>		Alan Thiemann		
Beatrice Tomasi			John Vodopia		
Jayneel Vora			Tony Zhang		

- Approval of Agenda: approved [5 June @ 12:05 eastern]
- Approval of Previous Meeting Minutes: approved [5 June @ 12:06 eastern]
- IEEE Patent & Copyright Policies  
<https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>  
Copyright <https://standards.ieee.org/ipr/copyright-materials.html>
  - Veridium – patents for IEEE 2410
- Technical Presentation(s), Contribution(s) or Discussion(s): None
- Unfinished Business/Action Item Review: Brief Review of Items/Agreements From Workgroup Meeting: 8 May 2020
  - a. **Re-visit Meeting frequency [John Callahan suggests to table for the next meeting-19 June, 2020 if required]**
- New Business
  - a. Moving Ahead – Rob Fish, Chairman ComSoc, has approved accomplishments thus far.
  - b. Proposal by John Callahan:

- Only one PR entered in the past month.
- **Motion to: Approved [6 June @ 12:11]**
  1. extend due date for submission of additional PR's to June 12<sup>th</sup>.
  2. Process the PR's as a final set of PRs.
  3. Publish a final version on 19 June to vote to advance to balloting (IEEE SA Membership)
  4. Meet on 19 June for the final vote.
- c. Chairman Callahan will discuss the .pdf formatting of the standard. This is the document that will be presented for balloting.
- d. Review of "Pull-Requests" for profile: 2410-2017 standard
  - **Motion to approve the pull request. Approved - Merged pull request – [5 June @ 12:21 eastern]. Issue on caption with the readme version. Help requested**

*You can view, comment on, or merge this pull request online at:*

<https://github.com/p1940/p1940/pull/17>

*Commit Summary*

- fixed Figure 2 content and references to Figs 3 and 4

*File Changes*

- **M** [README.md](#) (12)
- **D** [p1940StagingRequest](#) (17)

*Patch Links:*

- <https://github.com/p1940/p1940/pull/17.patch>
- <https://github.com/p1940/p1940/pull/17.diff>

- Actions / Next Steps

Item	Action Description	Owner	Status
4/2.1	Speak with John if one wants to be an author of a particular profile.	Team	Starting
4/2.6	Place meeting minutes on the web site.	AH	Starting
5/8.1	Open a request to add a .pdf generation	Rohit	Complete
5/8.2	Add a PR to remove references to i-phone	Rohit	Complete
6/5.1	Pull Requests Due – 12 June	All	Not Started
6/5.2	Find Richa's pull request. Small request on how to generate a pull request	Richa	Starting

- Future Meetings
  - Next Workgroup Meeting: June 19, 2020 @ 1200 (Eastern) (Duration: 1 hour)
  - Next Executive Meeting: June 12 June 2020 @ 1100 (Eastern)

- Adjourn: Actual Time: Motion to Adjourn [5 June @ 12:30 Eastern]

#### **CONFERENCE BRIDGE**

Conference Information for this Meeting

Meeting number (access code): 355 705 404

Meeting password: 2SQv66wQjJU

#### **Join by phone**

Tap to call in from a mobile device (attendees only)

[+1-646-992-2010](tel:+16469922010) United States Toll (New York City)

[+1-213-306-3065](tel:+12133063065) United States Toll (Los Angeles)

[Global call-in numbers](#)

#### **Join from a video system or application**

Dial [355705404@ieeesa.webex.com](tel:355705404@ieeesa.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

#### **Join using Microsoft Lync or Microsoft Skype for Business**

Dial [355705404.ieeesa@lync.webex.com](tel:355705404.ieeesa@lync.webex.com)