

IEEE P1940 Working Group
Meeting Agenda: Executive Session Meeting
17 JULY 2020 / 12:00 PM – 13:00 PM (EST)
Teleconference (At Bottom)

- Call to Order: by Chairman John Callahan [12:04 Eastern]
- Roll Call and Disclosure of Affiliation:
Affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>

Name	Status	Orga	Name	Status	Orga
Anurag Vijay Agrawal			John Callahan	<i>p</i>	<i>Veridium</i>
Arsenia Chorti	<i>p</i>		Victor Cooke		
Terry Davis			Siddhanth Dwivedi		
Vince Endres	<i>p</i>		Donna Embry		
Rohit Goswami			Scott Green	<i>p</i>	<i>Shazam</i>
Marco Hernandez			Rajesh Ingle		
Sara Jordan			Rameshchandra B Ketharaju		
Muhammad Khurram Khan	<i>p</i>		Xinhua Ling		
Alex Ilie			R K Rannow	<i>p</i>	
Bruce Wayne Renard	<i>p</i>	<i>NAC</i>	Ron Roberto	<i>p</i>	
Ward Rosenberry		<i>Veridium</i>	Gilanian Sadeghi		
Neetesh Saxena	<i>p</i>		Richa Siddavaatem	<i>p</i>	
Alan Thiemann			Beatrice Tomasi		
John Vodopia			Jayneel Vora		
Tony Zhang			Andrea Houtkin	<i>p</i>	

- Approval of Agenda: Motion to approve the Agenda. Second: Muhammad/Randy. Approved: [12:05-Eastern] <https://sagroups.ieee.org/1940/members/>
- Approval of Previous Meeting Minutes [26 June]: Motion to approve the minutes of the last meeting: Second: Randy / Muhammad/Bruce [12:08 Eastern] <https://github.com/p1940/p1940>
- IEEE Patent & Copyright Policies
<https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>
Copyright <https://standards.ieee.org/ipr/copyright-materials.html>
 - Veridium – patents for IEEE 2410
 - ITS, Inc.: Letter of Assurance (LOA) filed with IEEE and it was accepted.
- Technical Presentation(s), Contribution(s) or Discussion(s): None
- Unfinished Business/Action Item Review:
 - a. Final Vote. Goal: Publish a final version on 17 July to vote to advance to balloting (IEEE SA Membership)

- New Business
 - a. Recommendation for John Callahan to email the .pdf (Version 1.0) to everyone on the IEEE Listserv.
 - b. Discussion point: Randy: Definitions are embellishment, not a show stopper from my perspective
 - c. Motion for a vote to approve the standard document: Randy, second: Bruce [12:21 Eastern]

Name	Status	Orga
Anurag Vijay Agrawal		
Arsenia Chorti	y	
Terry Davis		
Vince Endres	y	
Rohit Goswami		
Marco Hernandez	y	
Sara Jordan		
Muhammad Khurram Khan	y	
Alex Ilie		
Bruce Wayne Renard	y	NAC
Ward Rosenberry		Veridium
Neetesh Saxena	y	
Alan Thiemann		
John Vodopia		
Tony Zhang		

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Donna Embry		
Scott Green	y	Shazam
Rajesh Ingle		
Rameshchandra B Ketharaju		
Xinhua Ling		
R K Rannow	y	
Ron Roberto	y	
Gilanian Sadeghi		
Richa Siddavaatem	y	
Beatrice Tomasi		
Jayneel Vora		
Andrea Houtkin	y	

- d. Will send to Rob Fish and will keep the team informed of the next steps via Jennifer Santulli.
- e. On the portal, an interest must be expressed.

Actions / Next Steps

Item	Action Description	Owner	Status
4/2.1	Speak with John if one wants to be an author of a particular profile.	Team	Discussed: 6/19/2020 Ongoing
6/26.1	Create the Risk Matrix, adding a new Section 5 as a pull request	Callahan Rannow	Complete
7/17.1	Return to Committee regarding next steps and status	Callahan	Starting
7/17.2	Place meeting minutes on the web site.	Callahan	Ongoing

- Future Meetings: WorkGroup Scheduled for: No additional meetings required.
- Adjourn: Motion to adjourn: Scott, second: Randy. No objection: [12:28 Eastern]