IEEE P2023 Working Group

Meeting Minutes

28 February 2020

9 AM – 10 AM EST

Teleconference

WG Chair: Lee Stogner

WG Secretary: TBD

1. Call to Order:
	1. The meeting was called to order by the Chair at 9:05 AM.
2. Roll Call and Affiliation

Lee Stogner (0xSenses), Yu Yuan (0xSenses), Ray Sheen (Shanghi Univ.), Johnny Lin (Anhubao), Hui Ding (Chaincomp), Ning Hu (ONTology), Victor Huang (SDR for IES/SC) and Vanessa Lalitte (IEEE SA, staff liaison)

1. Approval of agenda
	1. Agenda was amended to remove item 5. Yu Yuan moved to amend. It was seconded by Hui Ding. All were in favor.
	2. Ray Sheen moved to approve the agenda. It was seconded by Hui Ding. All were in favor.
2. Approval of Minutes
	1. Ray Sheen moved to approve the minutes. It was seconded by Johnny Lin. All were in favor.
3. ~~Review and acceptance of the IES/SC common Entity based WG P&Ps.~~
4. Call for volunteers for Vice Chair & Secretary positions
	1. Ray Sheen volunteered for Vice Chair. There were no other volunteers.
	2. Motion was made to defer the establishment of Officers (Vice Chair and Secretary) till WG P&Ps were approved.
		1. Motion moved by Ray Sheen
		2. Seconded by Yu Yuan
		3. All were in favor
5. IEEE Patent Policy
6. The Chair made a call for potentially essential patents. No patents were disclosed.
7. IEEE Copyright Policy
	1. The copyright slides were shown.
8. Technical Discussion
	1. The following presentation was made and discussed by the WG members:
		1. Ray Sheen – “Digital Transformation is not complete without Digital Culture Transformation”
9. Unfinished Business
	1. IES/SC appointed a Standards Committee Representative (SCR) to attend the WG mtgs. The Chair, Allen Chen, & Vice Chair, Victor Huang, will alternate attending.
10. Next Meeting
	1. It was agreed that a doodle poll would be sent for a date and time in March. Vanessa Lalitte will handle the duties of Secretary until one has been appointed.
11. Action Items for Next Meeting
	1. The WG deferred to review and approve the WG P&Ps at the next mtg, subsequent to the directions from the main sponsor, IES/SC. The IES/SC has approved a common Entity based WG P&Ps as done by the CES/SC.
	2. Keith Plemmons will present at the next meeting – “Driving Digital Transformation through a defined Program Methodology and Framework”.
		1. He was not prepared to attend the 2nd mtg due to membership affiliation status.
12. Adjournment
	1. Chair adjourned the meeting at 10:15 AM.
	2. Minutes submitted by: Vanessa Lalitte, IEEE SA (staff liaison)