**IEEE P2143 Working Group**

**Meeting Minutes**

**15 Oct 2019**

**F2F meeting at Hong Kong, China**

**9:00 AM – 11:30 AM (HKT, UTC+8)**

**WG Chair: Johnny Lin**

**Meeting Recorder: Hui Ding**

1. **Welcome Speech**
* Chair Johnny Lin gave the welcome speech of the meeting.
* Welcome speech from Dr. Yu Yuan, WG sponsor IEEE CES/BSC.
1. **Call to Order**
* The meeting was called to order at 9:08 AM.
* Round of introductions were made.
	1. Introduction and Affiliation Declarations
	2. Introduction to member entities
	3. Introduction of new DRs and DRAs
* Meng Zhao, IEEE staff, presented *Entity Membership Overview*. Working Group membership has been established.
	+ Following entities have become voting members since they were already IEEE-SA advanced corporate members
		- 0xSenses
		- Matrixport
		- Chaincomp
		- HyperChain
		- Ontology
	+ Following entities have been extended to gain voting right, if they start the process to obtain IEEE-SA Advanced Corporate Membership, on or prior to next WG meeting.
		- Bitconch
		- Huobi
1. **Approval of Agenda**
* **Motion #1:**

Move to approve the Agenda*,* [*IEEE P2143 WG Meeting Agenda 15 Oct 2019*](https://ieee-sa.imeetcentral.com/2143/folder/WzIwLDEyMTE5MzY2XQ/WzIsNjY2NTIxMTRd/)*.*

* Motioned by: Ning Hu, Ontology
* Seconded by: Hui Ding, Chaincomp

Motion passed unanimously.

1. **IEEE Patent Policy**
* Chair Johnny Lin, presented [*Call for Patents*](https://ieee-sa.imeetcentral.com/2143/folder/WzIwLDEyMTE5MzY4XQ/WzIsNjY2NTIxMTZd/) slide.

No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

1. **Establishment of Officers**
* Nominations from the floor were taken for both Vice Chair and Secretary positions, and elections were conducted.
* **Motion #2:**

Move to elect Wei Tang as the WG Vice Chair.

* Motioned by: Hui Ding, Chaincomp
* Seconded by: Ning Hu, Ontology

Motion passed unanimously. Wei Tang, Matrixport, has been elected to serve as the Vice Chair of IEEE P2143 WG.

* **Motion #3:**

Move to elect Hui Ding as the WG Secretary.

* Motioned by: Wei Tang, Matrixport
* Seconded by: Alfred Chen, Hyperchain

Motion passed unanimously. Hui Ding, Chaincomp, has been elected to serve as the Secretary of IEEE P2143 WG.

1. **Review and Approval of WG Policies and Procedures (P&P)**

# Chair Johnny Lin, presented *Cryptocurrency Payment Working Group P&P.*

**Motion #4:**

# Move to approve the *Working Group P&P*.

* Motioned by: Hui Ding, Chaincomp
* Seconded by: Alfred Chen, Hyperchain

Motion passed unanimously.

1. **Introduction of IEEE Standards Development Process**

# Steven Deng, IEEE staff, presented *the Introduction of IEEE Standards Development Process.*

1. **Standards Projects Overview**

# Chair Johnny Lin, presented the Overview of IEEE P2143 Standards Projects.

1. **Entity Presentation(s) / Technical Presentation(s), Contribution(s) or Discussion(s)**
* Wei Tang, presented [*the Framework of Cryptocurrency Payment*](https://ieee-sa.imeetcentral.com/2143/folder/WzIwLDEyMTE5Mzc4XQ/WzIsNjY2NTIxMjJd/)*.*
* Zhiying Chen, presented *How to build a Blockchain.*
1. **Wrap up**
* Chair Johnny Lin made the meeting wrap up, and called for participation in sub-groups.
1. **Future Meetings**
* Monthly teleconference for one hour, next call on 14 Nov 2019 - tentative

Meeting adjourned at 11:30 AM.