**IEEE P2144 Working Group**

**Meeting Minutes**

**15 Oct 2019**

**F2F meeting at Hong Kong, China**

**13:00 – 15:30 (HKT, UTC+8)**

**WG Chair: Hui Ding**

**Meeting Recorder: Johnny Lin**

**Early notice was sent to move the meeting forward by 30 minutes, and no objection was received.**

1. **Welcome Speech**
* Chair Hui Ding gave the welcome speech of the meeting.
1. **Call to Order**
* The meeting was called to order at 13:07 PM.
* Round of introductions were made.
	1. Introduction and Affiliation Declarations
	2. Introduction to member entities
	3. Introduction of new DRs and DRAs
* Meng Zhao, IEEE staff, presented *Entity Membership Overview*. Working Group membership has been established.
	+ Following entities have become voting members since they were already IEEE-SA advanced corporate members
		- 0xSenses
		- Huawei
		- Chaincomp
		- HyperChain
		- Haier
		- Xiaomi
		- Ontology
		- Matrixport
	+ Following entities have been extended to gain voting right, if they start the process to obtain IEEE-SA Advanced Corporate Membership, on or prior to next WG meeting.
		- Bitconch
		- Huobi
1. **Approval of Agenda**
* **Motion #1:**

Move to approve the Agenda*,* [*IEEE P2144 WG Meeting Agenda 15 Oct 2019*](https://ieee-sa.imeetcentral.com/2144/folder/WzIwLDEyMTE5NDc2XQ/WzIsNjY2NTIxMjhd/)*.*

* Motioned by: Mengyao Ma, Huawei
* Seconded by: Wei Tang, Matrixport

Motion passed unanimously.

1. **IEEE Patent Policy**
* Chair Hui Ding, presented *Call for Patents* slide.

No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

1. **Establishment of Officers**
* Nominations from the floor were taken for both Vice Chair and Secretary positions, and elections were conducted.
* **Motion #2:**

Move to elect Alfred Chen, Hyperchain as the WG Vice Chair.

* Motioned by: Johnny Lin, 0xSenses
* Seconded by: Ning Hu, Ontology

Motion passed unanimously. Alfred Chen, Hyperchain, has been elected to serve as the Vice Chair of IEEE P2144 WG.

* **Motion #3:**

Move to elect Johnny Lin as the WG Secretary.

* Motioned by: Ning Hu, Ontology
* Seconded by: Alfred Chen, Hyperchain

Motion passed unanimously. Johnny Lin, 0xSenses, has been elected to serve as the Secretary of IEEE P2144 WG.

1. **Review and Approval of WG Policies and Procedures (P&P)**

# Chair Hui Ding, presented *Cryptocurrency Payment Working Group P&P.*

**Motion #4:**

# Move to approve the *Working Group P&P*.

* Motioned by: Johnny Lin, 0xSenses
* Seconded by: Wei Tang, Matrixport

Motion passed unanimously.

1. **Introduction of IEEE Standards Development Process**

# Meng Zhao, IEEE staff, presented *the Introduction of IEEE Standards Development Process.*

1. **Standards Projects Overview**

# Chair Hui Ding, presented the Overview of IEEE P2144 Standards Projects.

1. **Entity Presentation(s) / Technical Presentation(s), Contribution(s) or Discussion(s)**
* Yong Liu, presented *the Framework of Cryptocurrency Payment.*
* Hui Ding, presented [*P2144 WG outline draft*](https://ieee-sa.imeetcentral.com/2144/folder/WzIwLDEyMTE5NDg4XQ/WzIsNjY2NTIxMjld/)*.*
1. **Wrap up**
* Chair Hui Ding made the meeting wrap up.
1. **Future Meetings**
* Monthly teleconference for one hour, next call on 15 Nov 2019 - tentative

Meeting adjourned at 15:00 PM.