**IEEE P2144 Working Group**

**Meeting Minutes**

**3 April 2020**

**10:00AM – 11:00AM (PST, UTC-8)**

**Teleconference**

**WG Chair: Hui Ding**

**Meeting Recorder: Hui Ding**

1. **Call to Order**

* The meeting was called to order at 10:06 AM.
* Round of introductions were made.
  1. Introduction and Affiliation Declarations:
     1. CAS, ICT (Advanced Member) represented by Dr. Zhenzhen Jiao joined as DR
  2. Quorum is met with the following voting members presented (6/8)

o Chaincomp

o Hyperchain

o Ontology

o Xiaomi

o Huawei

o Bitconch

1. **Approval of Agenda**

* **Motion #1:**

Move to approve the Agenda*,* [*IEEE P2144 WG Meeting Agenda 3 April 2020*](https://ieee-sa.imeetcentral.com/p/aQAAAAAEJONv)*.*

* Motioned by: Zhiying Chen, Bitconch
* Seconded by: Xing Yang, Xiaomi

Motion passed unanimously.

1. **Approval of Previous Meeting Minutes**

* **Motion #2:**

Move to approve previous meeting minutes*,* [*IEEE P2144 WG Meeting Minutes 5 Jan 2020*](https://ieee-sa.imeetcentral.com/p/aQAAAAAEETcO)*.*

* Motioned by: Zhiying Chen, Bitconch
* Seconded by: Xianping Mao, Ontology

Motion passed unanimously.

1. **IEEE Patent/Copyright Policy**

* Hui Ding, presented the Call for Patents slides, the Copyright Policy slides, and the Entity-based Participant Behavior slides on the meeting.

No potentially essential patent/copyright claims were declared, and no holders of potentially essential patents/copyright were identified. No one declared that she/he was unclear about the codes of behavior that shall be followed on behalf of the entity in IEEE-SA activities.

1. **Entity Presentation(s) / Technical Presentation(s), Contribution(s) or Discussion(s)**

* “Requirements for technical enablers to promote trusted data”, presented by Prof. Xiaomi An
* WG draft report discussion led by Chair Hui Ding
  + Comments from Prof. An on “Definition” references, data management lifecycle alignment with ISO, ITU standards.

1. **Wrap up and Future Meetings**

* Chair Hui Ding wrapped up the meeting, call for comments and contributions from WG members.
* Next meetings may be held monthly. - tentative

1. **Adjourn**

* Meeting adjourned at 11:20 AM