IEEE P2520.1 Working Group
Kick-off Meeting Agenda
22nd February 2021 / 10:00 AM – 12:00 PM (EST)
Teleconference (Meeting ID:
Join from the meeting link
https://ieeesa.webex.com/ieeesa/j.php?MTID=m7fe3657d7c48f943cabfbf93aa8ba720

1. Call to Order

2. Roll Call and Disclosure of Affiliation
   Affiliation FAQs: http://standards.ieee.org/faqs/affiliation.html

3. Establishment of Working Group Membership

4. Approval of Agenda

5. Review of Working Group Policies & Procedures (P&Ps)
   a. Membership and Attendance at Meetings (4.1 & 4.2)
   b. Quorum (6.1)

6. Establishment of Officers
   a. Appointment of Officers (Secretary)

7. IEEE Patent & Copyright Policies
   a. Call for Patents
      https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf
   b. Copyright Policy https://standards.ieee.org/ipr/copyright-materials.html

8. Technical Presentation(s) and Discussion

9. Brainstorming & Action Plan

10. Future Meetings

11. Adjourn