

IEEE P2520.1 Working Group #14

Meeting Minutes

23 May 2022

WG Chair: James Covington

WG Secretary: H. Troy Nagle (Interim)

Meeting links:

Started here

<https://ieeesa.webex.com/ieeesa/j.php?MTID=m36c52f26d8cf807de58931b6bc1975d8>

then moved to

<https://bluejeans.com/1149008115>

Attendance

1. Call to Order

Chair called meeting to order at 10:15 AM EDT. He announced that the meeting was being recorded for the purpose of preparing minutes.

2. Roll Call and Disclosure of Affiliation

Affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>

The Chair asked the participants to sign-in at this link:

https://docs.google.com/spreadsheets/d/1x3Le7jd_5h3bgiNcYMZIfjIbzE2XdE0U8Daon00O8Ks/edit#gid=0.

The Chair asked the Secretary to check for a quorum. No new members were participating. The List of Participants is shown in **Attachment A**. A quorum was achieved (14 of the 18 voting members were present).

3. Approval of Agenda

The Chair asked for approval of the agenda. Troy Nagle made the motion; Radislav Potyrailo seconded. Without objection to unanimous consent, the motion was adopted.

4. Approval of Previous Meeting Minutes

The Chair asked for approval of the April 25 Meeting Minutes as circulated. Troy Nagle made the motion; Radislav Potyrailo seconded. Without objection to unanimous consent, the motion was adopted.

5. IEEE-SA Patent & Copyright Policies

a. Call for Patents

<https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>

Per standard IEEE SA WG meeting practice, the Chair reviewed the required policy regarding potentially essential patents. No one raised concerns for consideration.

b. Copyright Policy <https://standards.ieee.org/ipr/copyright-materials.html>

Per standard IEEE-SA WG meeting practice, the Chair reviewed the required policy regarding copyrights. There were no questions or concerns.

6. Technical Presentation:

There was no technical presentation. Instead, the major focus for this meeting was interactive editing of the draft standard.

7. Discussion of Current Draft

The Chair shared the latest version of the draft and WG member made suggestions which were included. Some suggestions for Appendix A, the list of chemicals was discussed. The Appendix will have a table with five to 10 sets of three chemicals. Each row of three chemicals will be either a gas or a liquid at normal temperature.

Next steps: The Chair will share the latest version of the draft on iMeet Central after the upcoming ISOEN meeting in Portugal. WG Members were asked to send suggested combinations of three chemicals directly to the Chair within one week.

8. New Business/Activities for the Next Meeting

There was no New Business.

9. Future Meetings

The Chair announced the next meeting of the WG will take place on June 27.

10. Adjourn

The one-hour meeting time-period having expired, without objection to unanimous consent, the Chair adjourned the meeting at 11:14 AM.

Attachment A: Participants (17)

NAME	AFFILIATION
Carlos Diaz	Ambiente et Odora
Christopher Jensen	Self
Cyril Herrier	Aryballe
Duke Oeba	Egerton University, Kenya
Ehsan Danesh	Advanced Sensing Technologies Ltd.
Ettore Massera	ENEA
Fengchun Tian	Chongqing University
Hua-Yao Li	Huazhong University of Science and Technology
James Covington	Professor, School of Engineering, University of Warwick
Katayoun Emadzadeh	Self
Krishna Persaud	University of Manchester
Paul Kagan	AWLDM Systems
Pierre Maho	Aryballe
Radislav Potyrailo	GE Research
Sandrine Isz	Alpha-MOS
Susan Schiffman	NC State University
Troy Nagle	NC State University