

IEEE P2520 Working Group Meeting #13 Agenda
19 October 2020 / 10:00 AM – 11:00 AM (EDT)
Zoom Teleconference (<https://ncsu.zoom.us/j/945473904>).

1. Call to Order – WG Chair, Schiffman
Welcome, recording for minutes
2. Identification of Participants & Declaration of Affiliation – WG Secretary, Nagle
New members introduce themselves and their affiliation
3. Approval of Agenda – Schiffman
Call for changes, then approval
4. IEEE Patent & Copyright Policies – Schiffman
Required at each meeting
5. Approval of 27 July 2020 Meeting Minutes
If quorum is present
6. Plans for starting WGs for our Project Authorization Requests (PARs) approved on 24 September 2020
 - P2520.1
Name: Baseline performance of machine olfaction devices and systems
WG Chair: James Covington
 - P2520.2.1
Name: Machine olfaction devices and systems used for general outdoor odor monitoring
WG Chair: Ehsan Danesh
 - P2520.2.2
Name: Landfill odor monitoring devices and systems
WG Chair: Susan Schiffman
 - P2520.3.1
Name: Machine olfaction devices and systems used for general indoor odor monitoring
WG Chair: Ehsan Danesh
 - P2520.4.1
Name: Performance of machine olfaction devices and systems for chemical manufacture
WG Chair: Susana Palma
7. Discussion of the future for P2520
Should it become a Guide to the P2520.X Series of Standards?
8. New Business
STDS-P2520 Listserv Review and cleanup
9. Review of Action Items - Nagle
10. Future Meetings for Fall 2020
11. Adjourn