

**IEEE P2520 Working Group Meeting #3**  
**Final Agenda**  
**8 July 2019 / 10:00 AM – 11:30 AM (EDT)**  
**Teleconference**

**1. Call to Order – WG Chair, Susan Schiffman**

***Note:** This session is being recorded for the purpose of generating minutes and the recording will be destroyed once the minutes have been approved. When you have the floor, please let us know if you do not want to be recorded. Please keep your microphone muted unless you are speaking.*

**2. Roll Call of Individuals & Declaration of Affiliation – WG Secretary, Troy Nagle**

See affiliation FAQs: <http://standards.ieee.org/faqs/affiliation.html>

*Your affiliation indicates who is supporting your participation in the WG (employer, sponsor, self, ...)? Please enter your name in the Zoom Chat window. If this is your first meeting, also please include your affiliation and email address.*

**3. Approval of Agenda – Schiffman**

**4. IEEE Patent Policy – Schiffman**

- a. Call for Patents <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.pdf>

**5. Today's Discussion**

- a. History of EU e-nose standardization projects (Jan Mitrovics)
- b. WG Questionnaire (James Covington, Radislav Potyrailo)

**6. Topics for Future Meetings – Schiffman**

- a. Current environmental monitoring standards (Santiago Marco?, Tomas Poster?)
- b. Enose best practices (volunteer?)
- c. The enose market (guest?)

**7. New Business**

**8. Introduction of New Working Group Members (from Zoom Chat window)**

**9. Approval of Minutes from the last meeting**

**10. Future Meetings – Nagle**

Next Meeting: Monday, July 22, at 10:00 AM EDT

Fall Meetings begin: Monday, September 9, at 10:00 AM EDT

**11. Adjourn**

----- **online connection details** -----

Topic: IEEE P2520 Working Group Zoom Meetings

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