From: H Troy Nagle t.nagle@ieee.org @

Subject: ## P2520 Business Meeting (June 22, 10:00 AM EDT)

**Date:** June 19, 2020 at 12:46 AM **To:** STDS-P2520@ieee.org

Cc: Ricardo Gutierrez-Osuna rgutier@cse.tamu.edu, H Troy Nagle t.nagle@ieee.org, Ravi Subramaniam r.subramaniam@ieee.org

## **P2520 Working Group:**

Here is the Zoom link for the meeting:

https://ncsu.zoom.us/j/945473904

## **Revised Agenda**

- 1. Call to Order
- 2. IEEE-SA Opening Announcements (affiliation, patents, copyrights)
- 3. Agenda Approval
- 4. Acknowledgment and Appreciation for the Ricardo Gutierrez-Osuna Seminar (10 Feb 2020)
- 5. Review of the IEEE-SA Conformity Assessment Program (Ravi Subramaniam, slides attached))
- 6. Discussion of odor standards numbering scheme (draft attached)
- 7. Review of IEEE-SA PAR requirements and 14 Aug 2020 deadline
- 8. Volunteers for P2520.1.x Working Groups (x = 1, 2, 3, 4)
- 9. Approval of 11 Nov 2019 and 9 Dec 2019 WG Meeting minutes (attached)
- 10. New Business
- 11. Future Meetings
- 12. Adjourn



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P2520 Minutes 11 Nov 2019.doc



P2520 Minutes 9 Dec 2019.doc

