

**IEEE EMBS P2731 – Unified Terminology for Brain-Computer  
Interfaces (UT-BCI) Working Group  
Meeting Agenda December 18, 2020 – 2:00 pm to 3:30 pm CET**

**WEBEX MEETING LINK**

<https://ieeesa.webex.com/ieeesa/j.php?MTID=m0768d1b731deb7c70865820e5f93cbe6>

Meeting password: P9Nf2pKPq2Q

Please see page-2 for dial-in information

1. Call to Order
2. Roll Call
3. Determine, if there is Quorum
4. Approval of Agenda
5. Review of Voting Member Attendance Requirements
6. Approval of November, 20th, 2020 Meeting Minutes

MoM Ref: <https://ieee-sa.meetcentral.com/p/aQAAAAAEVO7T>

7. IEEE Patent Policy
8. IEEE Copyright Policy
9. Report on Functional Model
10. Report on BCI Special Issue Papers
11. New Business, if any

12. Future Meetings

13. Adjourn

## **WEBEX DIAL-IN INFORMATION**

### **Tap to join from a mobile device (attendees only)**

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### **Join by phone**

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Dial 1793274549@ieeesa.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

### **Join using Microsoft Lync or Microsoft Skype for Business**

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## [BCI special issue - Google Drive](#)

Agenda

Ali

Aladin

Alberto

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Mom

Alberto

Davide

The screenshot shows a Cisco Webex meeting interface. The main content is a slide titled "Participants have a duty to inform the IEEE". The slide text includes:

- Participants shall inform the IEEE (or cause the IEEE to be informed) of the identity of each holder of any potential Essential Patent Claims of which they are personally aware if the claims are owned or controlled by the participant or the entity the participant is from, employed by, or otherwise represents
- Participants should inform the IEEE (or cause the IEEE to be informed) of the identity of any other holders of potential Essential Patent Claims

Below the text, the slide says "Early identification of holders of potential Essential Patent Claims is encouraged". A "Recorder" overlay is visible in the center, showing "Recording..." and a timer at "00:00:32". The meeting interface includes a top menu bar with "File", "Edit", "Share", "View", "Audio & Video", "Participant", "Meeting", "Breakout Sessions", and "Help". A "Participants (13)" list is on the right, and a "Chat" window is at the bottom right. The Windows taskbar is visible at the bottom of the screen.

Cisco Webex Meetings | Meeting Info | Hide Menu Bar

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Pradeep Balachandran Host, me Davide Valeriani Luigi Bianchi Alberto Antonietti Carole Carey

Participants (13)

AA Alberto Antonietti AH Ali Hossaini CC Carole Carey CE Chuck Easttom DZ Dariusz Zapala DV Davide Valeriani FI faiz ikramula GA Guillermo Sahonero Alvarez MT Mastaneh Torkamani RF Raffaele Ferrante

Mute all Unmute all

Chat

11 new notifications

6:37 PM 12/18/2020

Viewing Luigi Bianchi's appli...

## Participants have a duty to inform the IEEE

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### Early identification of holders of potential Essential Patent Claims is encouraged

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Recording...  
00:00:32  
Pause Stop

Slide #1

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Participants (13)

PB Pradeep Balacha... Host, me LB Luigi Bianchi AA Aladdin Ayesha AA Alberto Antonietti AH Ali Hossaini CC Carole Carey CE Chuck Easttom DZ Dariusz Zapala DV Davide Valeriani FI faiz ikramula

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Chat

11 new notifications

6:42 PM 12/18/2020

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TRANSDUCER

Signal acquisition

Signal processing

Pre-processing

Feature extraction

Classifier

Regression

CONTROL INTERFACE ENCODER

Logical Symbol Encoder

Response Decoder

Feedback

User

Psychology: Anxiety, Depression, etc.

Physiology: EEG, EMG, etc.

Brain Signals

Feedback loop

IEEE

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member

from Raffaele Ferrante to everyone: 6:36 PM

Raffaele Ferrante, Università di Roma "Tor Vergata"

from Mastaneh Torkamani to everyone: 6:36 PM

Mastaneh Torkamani Azar, University of Eastern Finland, Voting

member

from Guillermo Sahonero Alvarez to everyone: 6:37 PM

Guillermo Sahonero Alvarez, Universidad Catolica Boliviana San

Pablo, Voting member

from Chuck Easttom to everyone: 6:40 PM

**Chuck Easttom Georgetown voting member**

**from Dariusz Zapala to everyone: 6:41 PM**

**Dariusz Zapala, The John Paul II Catholic University of Lublin,**

**from faiz ikramula to everyone: 6:43 PM**

**faiz ikramulla / maryville U/hubbell**

**from Chuck Easttom to everyone: 6:54 PM**

**chuckeasttom@gmail.com**

**from Mastaneh Torkamani to everyone: 7:00 PM**

**Prof. Easttom, I would like to assist with the psychological aspects of the BCIs and just sent you an email to request access. Thank you**

**from Avinash to everyone: 7:02 PM**

**I have joined now. Sorry for late joining.**

**from Chuck Easttom to everyone: 7:02 PM**

**I just provided you access Mastaneh**

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## BCI Journal Special Issue

Publication Month	Budgeted issue pages	Last manuscript due	Online publication	Print publication
March	64	<b>31-DEC-2020</b>	23-FEB-2021	01-MAR-2021

5 papers dealing with our Functional Model:

- Transducer (Guillermo Sahonero-Alvarez)
- Control Interface (Chuck Easttom)
- Physiology (Ali Hossaini)
- Psychology (Dariusz Zapala)
- Data Storage and Sharing (Luigi Bianchi)
- Glossary (Alberto Antonietti)

23 IEEE

Participants (14)

Search

PB Pradeep Balacha... Host, me

LB Luigi Bianchi

AA Aladdin Ayesh

AA Alberto Antonietti

AH Ali Hossaini

A Avinash Carole Carey

CC Carole Carey

CE Chuck Easttom

DZ Dariusz Zapala

DV Davide Valeriani

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Chat

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ENG US 7:03 PM 12/18/2020

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Pradeep Balachandran Host, me Mark Davis Luigi Bianchi Dariusz Zapala Alberto Antonietti

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Participants (7)

Search

DZ Dariusz Zapala

FI faiz ikramula

GA Guillermo Sahonero Alvarez

MD Mark Davis

Mute all Unmute all

Chat

from Aladdin Ayesh to everyone: 7:22 PM  
Happy holidays and Happy New Year everyone.

from Mastaneh Torkamani to everyone: 7:22 PM  
Thank you everyone. Happy holidays

from Raffaele Ferrante to everyone: 7:22 PM  
thank you all!

from Mark Davis to everyone: 7:24 PM  
Mark Davis, Wood Duck Research. Sorry to be late

To: Everyone

Enter chat message here

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Participants Chat

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